

**REGULAR MEETING OF THE  
FLAGSTAFF DOWNTOWN BUSINESS IMPROVEMENT  
AND REVITALIZATION DISTRICT**

**Tuesday, January 9, 2024 – 10:00 AM**

**MINUTES**

**NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION**

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the FDBIRD Board of Directors and to the general public that, at this meeting, the Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the District's attorney on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A) (3).*

1. Call to Order

Chairman Dave Stilley called the Regular Meeting of January 9, 2024 to order at 10:00 a.m.

2. Roll Call

Chairman Dave Stilley (virtually)  
Vice Chairman Steve Chatinsky (virtually)  
Member Patricia Ginsberg (virtually)  
Member Jerry McLaughlin (virtually)  
Member John VanLandingham (virtually)

Others present: District Attorney Ashley DeBoard, District Clerk Stacy Saltzburg

Dave Stilley announced that this would be his last year serving on the Board.

3. Approval of Minutes from the Special Meeting of December 4, 2023

**Member Patty Ginsberg moved to approve the minutes of December 4, 2023; seconded by Member Jerry McLaughlin; passed unanimously.**

4. Acceptance and Approval of Monthly Financial Reports

- A. May 2023
- B. June 2023
- C. July 2023
- D. August 2023

Members of the Board noted that they had no concerns with the financials.

**Member Patty Ginsberg moved to approve the Monthly Financial Reports of May, June, July, and August 2023; seconded by Member Steve Chatinsky; passed unanimously.**

5. Discussion regarding District Renewal

Ms. Saltzburg explained that the District renewal had been approved by the City Council and was effective as of January 5, 2024.

6. FDPA Director Report (if applicable)

Ms. Madeksza reported that the Downtown Business Association orchestrated 20 public events between Thanksgiving and New Years. There had been a lot of interest in the events with higher attendance than had been seen before. She noted that the team was working on the programming for 2024 and more information would be coming forward.

She also reported that the District had been renewed for another 10 years. There had been enthusiastic support from the City Council and city staff. The process was a good opportunity to reflect on and take advantage of the good relationship that was in place between the City and Downtown.

Chairman Stilley asked about the level of enthusiasm from the downtown business owners for the renewal of the district. Ms. Madeksza stated that the business owners were not strongly aware of the renewal or the distinction between the District and FDDBA but they received 15 to 20 letters of support for the work being done within the downtown.

She noted that it would likely be her last meeting with the FDBIRD. She provided an update on the recruitment process for the new Executive Director and the transition plan that was in development. She stated that she would continue to work alongside the DBA to get through the transition.

Member Ginsberg asked if they were seeing interest in the position. Ms. Madeksza stated that there were nineteen applicants thus far and they had been recruiting within California, Colorado, and Arizona downtown associations. She believed that there were good applicants and that the process thus far seemed worthwhile and substantive.

## 7. PUBLIC PARTICIPATION

*Public Participation enables the public to address the Board about an item that is not on the agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed.*

No members of the public were in attendance.

## 8. Adjournment

The Regular Meeting of the Flagstaff Downtown Business Improvement District of January 9, 2024 adjourned at 11:19 a.m.

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Chairman

ATTEST:

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Stacy Saltzburg, District Clerk

