

**REGULAR MEETING OF THE  
FLAGSTAFF DOWNTOWN BUSINESS IMPROVEMENT  
AND REVITALIZATION DISTRICT**

**Tuesday, June 7, 2016 – 10:00 AM  
Staff Conference Room – Second Floor  
Flagstaff City Hall – 211 West Aspen, Flagstaff, Arizona**

**A G E N D A**

**NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION**

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the FDBIRD Board of Directors and to the general public that, at this meeting, the Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the District's attorney on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).*

1. Call to Order

Chairman Stilley called the meeting of June 7, 2016, to order at 10:04 a.m.

2. Roll Call

MEMBERS PRESENT:

Chairman David Stilley  
Vice Chairman Karen Kinne-Herman  
Member Antoinette Beiser (arrived at 10:10 a.m.)  
Member John VanLandingham

MEMBERS ABSENT:

Member Tim Kinney

Others present: District Attorney Dana Kjellgren; District Clerk Elizabeth Burke; District Treasurer Brandi Suda.

3. Approval of Minutes of the Board meeting of May 24, 2016.

**Vice Chairman Kinne-Herman moved to approve the minutes of May 24, 2016; seconded; passed unanimously.**

4. Approval of Financial Statements for April 2016.

**Member VanLandingham moved to approve the Financial Statement for April 2016; seconded; passed unanimously.**

5. Consideration of Resolution No. 2016-02: A RESOLUTION OF THE DISTRICT BOARD OF THE FLAGSTAFF DOWNTOWN BUSINESS IMPROVEMENT AND REVITALIZATION DISTRICT (DISTRICT) ADOPTING THE TENTATIVE ESTIMATES OF THE AMOUNTS REQUIRED FOR THE PUBLIC EXPENSE FOR THE DISTRICT FOR THE FISCAL YEAR 2016-2017; ADOPTING A TENTATIVE BUDGET; SETTING FORTH THE RECEIPTS AND EXPENDITURES; THE AMOUNT PROPOSED TO BE RAISED BY DIRECT PROPERTY TAXATION; AND GIVING NOTICE OF THE TIME FOR HEARING TAXPAYERS

Ms. Suda briefly reviewed the one-sheet recap, noting that adoption of this resolution would cap the maximum amount of appropriation for next year. She said that final budget adoption, as well as the property tax ordinance, would take place at the June 21, 2016, meeting.

**Chairman Stilley moved to adopt Resolution No. 2016-02; seconded; passed unanimously.**

6. Discussion and Consideration of Authorization for Semi-annual Payment to the FDDBA for the Management Contract.

**Vice Chairman Kinne-Herman moved to authorize the semi-annual payment of \$72,500 to the FDDBA for the management contract; seconded; passed unanimously.**

7. PUBLIC PARTICIATION

*Public Participation enables the public to address the Board about an item that is not on the agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed.*

None

8. Report of Board of Directors.

None

9. Adjournment

The Special Meeting of the Flagstaff Downtown Business Revitalization and Improvement District held June 7, 2016, adjourned at 10:10 a.m.

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David Stilley, Chairman

ATTEST:

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Elizabeth A. Burke, District Clerk