

**REGULAR MEETING OF THE  
FLAGSTAFF DOWNTOWN BUSINESS IMPROVEMENT  
AND REVITALIZATION DISTRICT**

**Tuesday, June 18, 2024 – 10:00 AM**

**MINUTES**

**NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION**

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the FDBIRD Board of Directors and to the general public that, at this meeting, the Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the District's attorney on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A) (3).*

1. Call to Order

Chairman Dave Stilley called the Regular Meeting of June 18, 2024 to order at 10:02 a.m.

2. Roll Call

Chairman Dave Stilley (virtually)  
Vice Chairman Steve Chatinsky (virtually)  
Member Patricia Ginsberg (virtually)  
Member Jerry McLaughlin – ABSENT  
Member John VanLandingham (virtually)

3. Approval of Minutes from the Regular Meeting of June 4, 2024

**Vice Chairman Steve Chatinsky moved to approve the minutes of June 4, 2024; seconded by Member Patty Ginsberg; passed unanimously.**

4. Acceptance and Approval of Monthly Financial Reports

- A. September 2023
- B. October 2023
- C. November 2023
- D. December 2023
- E. January 2024
- F. February 2024
- G. March 2024
- H. April 2024

Ms. Suda stated that there were some classification issues with the prior financials which have been corrected and everything appears as usual. Member VanLandingham stated that the income statement for July through April showed a negative net income; he asked if that was that due to the timing of the tax collections. Ms. Suda responded that it was due to the tax collection schedule and that the bulk of the collection come in May.

**Member John VanLandingham moved to approve the monthly financial reports as listed; seconded by Vice Chairman Steve Chatinsky; passed unanimously.**

5. Consideration and Adoption of Resolution No. 2024-04: A resolution of the District Board of the Flagstaff Downtown Business Improvement and Revitalization District (District) adopting the property tax assessments for fiscal year 2023-2024.

Ms. Suda stated that the resolution to adopt the property tax assessments was the last step in the budget process. She noted that the assessment includes a flat rate which is the same as last fiscal year. With the flat rate there would be a total collection of \$160,543.00. Ms. Suda stated that the title of the resolution on the agenda should reflect 2024-2025.

**Chairman Dave Stilley moved to adopt Resolution No. 2024-04 for the property tax assessments for fiscal year 2024-2025; seconded by Vice Chairman Steve Chatinsky; passed unanimously.**

7. FDBA Director Report (if needed)

None

8. PUBLIC PARTICIPATION

*Public Participation enables the public to address the Board about an item that is not on the agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed.*

There was no public in attendance.

9. Adjournment

The Regular Meeting of the Flagstaff Downtown Business Improvement District of June 18, 2024 adjourned at 10:09 a.m.

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Chairman

ATTEST:

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Stacy Saltzburg, District Clerk