

**REGULAR MEETING OF THE
FLAGSTAFF DOWNTOWN BUSINESS IMPROVEMENT
AND REVITALIZATION DISTRICT**

Tuesday, October 11, 2022 – 10:00 AM

**The public and the board members may access the online meeting
via Zoom Video Conference at:**

<https://us02web.zoom.us/j/82791233098?pwd=UzR2QWxrZmJqRDIUM0pWM0NIWkUxUT09>

Meeting ID: 827 9123 3098

Password: 879493

A G E N D A

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the FDBIRD Board of Directors and to the general public that, at this meeting, the Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the District's attorney on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A) (3).

1. Call to Order
2. Roll Call
3. Approval of Minutes from the Special Board Meeting of June 30, 2022.
4. Consideration and Approval of Payment of the Semi-annual Payment to the FDBA in the Amount of \$88,250.
5. Discussion and Direction regarding upcoming Board Member term expirations and possible election
 - A. Consideration and Possible Action to call Special Meeting to call 2023 Board of Directors' election
6. FDBA Director Report
7. PUBLIC PARTICIPATION

Public Participation enables the public to address the Board about an item that is not on the agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed.

8. Adjournment

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on _____, at _____ a.m./p.m. in accordance with the statement filed by the Board with the District Clerk.

_____ Stacy Saltzburg, MMC, District Clerk

**SPECIAL MEETING OF THE
FLAGSTAFF DOWNTOWN BUSINESS IMPROVEMENT
AND REVITALIZATION DISTRICT**

Thursday, June 30, 2022 – 10:00 AM

MINUTES

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the FDBIRD Board of Directors and to the general public that, at this meeting, the Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the District's attorney on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A) (3).

1. Call to Order

Chairman Dave Stilley called the Special Meeting of June 30, 2022 to order at 10:02 a.m.

2. Roll Call

MEMBERS PRESENT:

Chairman Dave Stilley (virtually)
Vice Chairman Steve Chatinsky (virtually)
Member Jerry McLaughlin (virtually)
Member John VanLandingham (virtually)

MEMBERS ABSENT:

Member Karen Kinne-Herman

Others present: District Attorney Ashley DeBoard; District Treasurer Brandi Suda; District Clerk Stacy Saltzburg

3. Approval of Minutes from the Regular Board Meeting of June 16, 2022.

Member Jerry McLaughlin moved to approve the minutes of June 13, 2022; seconded by Vice Chairman Steve Chatinsky; passed unanimously.

4. Consideration and Adoption of Resolution No. 2022-03: A resolution of the District Board of the Flagstaff Downtown Business Improvement and Revitalization District (District) adopting the property tax assessments for fiscal year 2022-2023.

Member Jerry McLaughlin moved to adopt Resolution No. 2022-03; seconded by Vice Chairman Steve Chatinsky; passed unanimously.

5. PUBLIC PARTICIPATION

Public Participation enables the public to address the Board about an item that is not on the agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed.

There were no members of the public in attendance.

6. Adjournment

The Special Meeting of the Flagstaff Downtown Business Improvement District of June 30, 2022 adjourned at 10:05 a.m.

Flagstaff Downtown Business Alliance

6 E. Aspen, Suite 200
Flagstaff, AZ 86001 US
terry@downtownflagstaff.org
www.downtownflagstaff.org

INVOICE

BILL TO
FDBIRD Customer

INVOICE # 04-1400
DATE 10/04/2022
DUE DATE 10/31/2022
TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
Management Fee Semi-annual payment for services delivered as set forth in the Agreement for Management Services between the Flagstaff Downtown Business Improvement and Revitalization District and the Flagstaff Downtown Business Alliance signed 6/25/2019.	1	88,250.00	88,250.00

BALANCE DUE **\$88,250.00**

<p>11/01/2022 or 11/08/2022</p>	<p>Board of Directors' meeting</p> <p>Adoption of Res. 2022-04 calling the election</p> <ul style="list-style-type: none"> • for February 22, 2023 • District to pay ballots' postage and return postage
<p>11/15/2022</p>	<p>County Board of Supervisors Approval of Mail Ballot Election</p>
<p>11/21/2022</p>	<p>Publish/Post Notice Calling Election:</p> <ul style="list-style-type: none"> • Mailing • Post in 3 public places <p>Deadline to file is 30 days after notice is published/posted.</p>
<p>11/21/2022</p>	<p>Packets will be available for candidates, per Res. 2022-04, Section 4</p>
<p>12/20/2023</p>	<p>Packets due to District Clerk by 5 PM, per Res. 2022-04, Section 4</p>
<p>No Later Than 02/02/2023</p>	<p>ARS 48-6818(A): 20 days before election, post notice of election in 3 public places within the District and publish in newspaper unless the election notice is mailed to all property owners. The notice shall contain:</p> <ol style="list-style-type: none"> 1. The place of holding the election (mail ballot); 2. Hours during which ballots may be returned (if not mailed before the election date) – not less than 6 hours; 3. That a general plan is on file with the Clerk.
<p>01/26/2023 – 02/07/2023</p>	<p>Mail ballots to property owners</p>
<p>02/22/2023</p>	<p>Election – ballots due to Clerk by 3 PM</p>
<p>03/03/2023</p>	<p>SPECIAL Board meeting to canvass election results (deadline is 14 days after election or March 8, 2023, next Regular meeting is April 11, 2023)</p>