

**REGULAR MEETING OF THE
FLAGSTAFF DOWNTOWN BUSINESS IMPROVEMENT
AND REVITALIZATION DISTRICT**

Tuesday, October 11, 2022 – 10:00 AM

MINUTES

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the FDBIRD Board of Directors and to the general public that, at this meeting, the Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the District's attorney on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A) (3).

1. Call to Order

Chairman Dave Stilley called the Regular Meeting of October 11, 2022 to order at 10:03 a.m.

2. Roll Call

MEMBERS PRESENT:

Chairman Dave Stilley (virtually)
Vice Chairman Steve Chatinsky (virtually)
Member Karen Kinne-Herman (virtually)
Member John VanLandingham (virtually)

MEMBERS ABSENT:

Member Jerry McLaughlin

Others present: District Attorney Ashley DeBoard; District Treasurer Brandi Suda; District Clerk Stacy Saltzburg

3. Approval of Minutes from the Special Board Meeting of June 30, 2022.

Chairman Dave Stilley moved to approve the minutes of June 30, 2022; seconded by Vice Chairman Steve Chatinsky; passed unanimously.

4. Consideration and Approval of Payment of the Semi-annual Payment to the FDDBA in the Amount of \$88,250.

Member Karen Kinne-Herman moved to approve the Semi-annual Payment to the FDDBA in the Amount of \$88,250; seconded by Vice Chairman Steve Chatinsky; passed unanimously.

5. Discussion and Direction regarding upcoming Board Member term expirations and possible election

Ms. Saltzburg reviewed the terms for the Board and the timeline for the election. The Board briefly discussed who would be seeking reappointment during the election; Member Kinne-Herman indicated that she will not be seeking reappointment this election, the remainder of the Board stated that they will be seeking reappointment. Ms. Kinne-Herman stated that she knows someone who may be interested in serving on the Board and she is working with them to share her knowledge and provide information.

- A. Consideration and Possible Action to call Special Meeting to call 2023 Board of Directors' election

Member John VanLandingham moved to call a special meeting on November 8, 2022; seconded by Chairman Dave Stilley; passed unanimously.

6. FDBA Director Report

Ms. Madeksza stated that the downtown is transitioning into the holiday season. The DBA put on 163 events in downtown since January and that may reach near 200 by the end of the year. The events have been great and they are bringing people downtown. She also stated that the Movies on the Square sponsorship levels have returned to pre-pandemic levels. Also, the DBA has taken an active role in the management of the First Friday Art Walk which has brought renewed energy into the event with more businesses participating. She also reported that the DBA is holding a monthly stakeholder meeting; they are seeing about 25-30 participants each month. They are working on a mobile app as another means of reaching and communicating with business and property owners.

Ms. Madeksza reported that DBA is working with the city on trash management because the shared alleys and dumpsters are not receiving service the way they should be. They are working on an immediate solution as well as a more long-term approach. The city is taking steps to consider allowing parklets downtown. There are a couple of businesses interested in developing parklets and the DBA and the City are working together to draft an ordinance that places limitations as to how many, where they can be, and what they can look like.

Another recent issue is a noise ordinance; there is a movement within the city to craft a new noise ordinance that looks at changing how noise is measured and monitored. Currently it is by time of day, and they are now looking at a decibel level. There is some concern from business owners that if it is not done correctly, live music, outdoor dining, and other considerations could be impacted. The DBA will stay apprised of the efforts and will continue to inform businesses and property owners accordingly.

The DBA is tracking the discussions with Northern Arizona Healthcare and their proposed move to Ft. Tuthill. There is a lot of concern in the community about the move, particularly about the quick timeline and the use of the vacated space. She also reported that she has been meeting with the City Council and Mayoral candidates. Once the new Council is in place, she would like to meet with them regularly to continue to stress the importance of downtown and make sure the downtown stays at the top of their mind.

Ms. Madeksza attended the International Downtown Association annual conference in Vancouver, and it was wonderful. She was able to interact with peers from around the world and learn about best practices and what others are doing across the country. She was accompanied by Councilmember Austin Aslan which was great exposure to the importance of supporting a vibrant downtown.

Lastly, Ms. Madeksza stated that the Park Flag Annual Report for 2021-2022 has been completed. She noted a change in the annual report scheduling which will be moved from the Spring to the Fall.

7. PUBLIC PARTICIPATION

There were no members of the public in attendance.

8. Adjournment

The Regular Meeting of the Flagstaff Downtown Business Improvement District of October 11, 2022 adjourned at 10:30 a.m.

Chairman

ATTEST:

Stacy Saltzburg, District Clerk