

**REGULAR MEETING OF THE
FLAGSTAFF DOWNTOWN BUSINESS IMPROVEMENT
AND REVITALIZATION DISTRICT**

Tuesday, October 13, 2020 – 10:00 AM

To reduce the spread of COVID-19 and protect the safety of district members and the public, in person attendance at the district meeting has been suspended until further notice.

The public and the board members may access the online meeting via Zoom Video Conference at:

<https://us02web.zoom.us/j/89378976181?pwd=MHVVeIBycjlMVFZYQnFXUE1qdXhzZz09>

Meeting ID: 893 7897 6181

Password: 167799

MINUTES

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the FDBIRD Board of Directors and to the general public that, at this meeting, the Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the District's attorney on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A) (3).

1. Call to Order

Vice Chairwoman Karen Kinne-Herman called the Regular Meeting of July 7, 2020 to order at 10:01 a.m.

2. Roll Call

MEMBERS PRESENT:

Vice Chairwoman Karen Kinne-Herman (virtually)
Member Steve Chatinsky (virtually)
Member Jerry McLaughlin (virtually)
Member John VanLandingham (virtually)

MEMBERS ABSENT:

Chairman David Stilley

Others present: District Attorney Ashley DeBoard; District Treasurer Brandi Suda; District Clerk Stacy Saltzburg; FDBA Director Terry Madeksza

3. Approval of Minutes of the Regular Board Meeting of July 7, 2020

Member John VanLandingham moved to approve the minutes of July 7, 2020; seconded by Member Jerry McLaughlin; passed unanimously.

4. Acceptance of Monthly Financial Reports:

A. June 2020

Ms. Suda stated that the June statement is ready for review and approval. She indicated that they are still July through September as well as the annual review of the financial

statements. The auditors have completed their review and she is currently conducting her review.

Vice Chairwoman Kinne-Herman noted that at the last meeting Ms. Suda reported that the County had not yet paid their payment in lieu of taxes. She asked if that had been paid yet. Ms. Suda explained that it has not; the County had reissued the check but it got lost in the mail again. They are currently working on setting up an EFT account to have the payment directly deposited into the bank account. Hopefully this will eliminate any issues and expedite the process in the future.

Vice Chairwoman Kinne-Herman requested that Ms. Suda inform the Board when the payment has been made.

Member Jerry McLaughlin moved to accept the monthly financial reports; seconded by Member Steve Chatinsky; passed unanimously.

5. Consideration and Possible Action to Approve Payment of the Semi-annual payment to the FDBA in in the amount of \$88,250

Vice Chairwoman Kinne-Herman noted that this is the standard amount that is paid semi-annually. She noted that the District gets great value from the service that the FDBA provides.

Member Jerry McLaughlin moved to approve payment of the semi-annual payment to the FDBA in in the amount of \$88,250; seconded by Member Steve Chatinsky; passed unanimously.

6. FDBA Director Report
7. PUBLIC PARTICIPATION

Public Participation enables the public to address the Board about an item that is not on the agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed.

There were no members of the public in attendance.

8. Adjournment

The Regular Meeting of the Flagstaff Downtown Business Improvement District of October 13, 2020 adjourned at 10:23 a.m.

David Stilley, Chairman

ATTEST:

Stacy Saltzburg, District Clerk