

**REGULAR MEETING OF THE  
FLAGSTAFF DOWNTOWN BUSINESS IMPROVEMENT  
AND REVITALIZATION DISTRICT**

**Tuesday, June 22, 2021 – 10:00 AM**

**To reduce the spread of COVID-19 and protect the safety of district members and the public, in person attendance at the district meeting has been suspended until further notice.**

**M I N U T E S**

**NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION**

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the FDBIRD Board of Directors and to the general public that, at this meeting, the Board may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the District's attorney on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A) (3).*

1. Call to Order

Member John VanLandingham called the Regular Meeting of June 22, 2021 to order at 10:00 a.m.

2. Roll Call

**MEMBERS PRESENT:**

Member Steve Chatinsky (virtually)  
Member Jerry McLaughlin (virtually)  
Member John VanLandingham (virtually)

**MEMBERS ABSENT:**

Chairman Dave Stilley  
Vice Chairwoman Karen Kinne-Herman

Others present: District Attorney Ashley DeBoard; District Treasurer Brandi Suda; District Clerk Stacy Saltzburg; FDBA Director Terry Madeksza

3. Approval of Minutes of the Regular Board Meeting of June 8, 2021.

**Member Jerry McLaughlin moved to approve the minutes of June 8, 2021; seconded by Member Steve Chatinsky; passed unanimously.**

4. Consideration and Adoption of Resolution No. 2021-03: A resolution of the District Board of the Flagstaff Downtown Business Improvement and Revitalization District of Flagstaff adopting the property tax assessments for fiscal year 2021-2022.

Ms. Suda stated that the resolution is the last step in the adoption of the budget and property taxes for the District for FY 2021.

There were no members of the public in attendance who wished to speak.

**Member Jerry McLaughlin moved to adopt Resolution No. 2021-03; seconded by Member John VanLandingham; passed unanimously.**

5. FDBA Director Report

Ms. Madeksza reported that the first Downtown Community Market was held on Wednesday, June 16, 2021 from 4:00 p.m. to 8:00 p.m. and was a great success. She checked in with downtown businesses and their feelings were that the event was worthwhile and should continue. The Market will continue to operate each Wednesday through September 8, 2021 and it is hoped that it will return next year.

Ms. Madeksza also reported that construction of the surface parking at the Flagstaff Senior Living site has begun. Improvements will take two to three weeks and there will be about 90 additional surface parking spaces upon completion. The improvements are not being paid for with Park Flag funds and is part of the City's commitment to bring downtown parking as part of the Courthouse bond. The parking should come online next month, and attention will shift to the use of the old courthouse site.

Lastly, the summer is ramping up with Movies on the Square beginning on Saturday, July 3, 2021 and will continue each Saturday through September. There is also work being done to coordinate the Friday night concert series.

Member Chatinsky asked if a parking garage will be built downtown. Ms. Madeksza stated that there will be a parking garage on the Flagstaff Senior Living site. The arrangement with the city is to have temporary surface parking now with the garage coming later. Construction of the garage is based on when Flagstaff Senior Living receives their tax credits for construction. Once that happens, the city will be paying for and will own 100 parking spaces on the first floor and Flagstaff Senior Living will occupy the second floor. The garage is close to certain and the intent is for whatever development that comes in at the old courthouse site will include some sort of structured parking.

Member VanLandingham expressed excitement about the vitality that the community market is bringing downtown and the addition of the parking that they have been waiting so long for.

6. PUBLIC PARTICIPATION

*Public Participation enables the public to address the Board about an item that is not on the agenda. Comments relating to items that are on the agenda will be taken at the time that the item is discussed.*

There were no members of the public in attendance.

7. Adjournment

The Regular Meeting of the Flagstaff Downtown Business Improvement District of June 22, 2021 adjourned at 10:11 a.m.

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Chairman

ATTEST:

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Stacy Saltzburg, District Clerk