

Flagstaff Downtown Business Alliance  
Clean Team Job Description

Title: Clean Team Ambassador

Hours: Part time, Flexible

Pay: \$16.80/hr

We are looking for friendly people with great attitudes to join the Downtown Flagstaff Clean Team Ambassador Program. Clean Team Ambassadors will oversee the cleanliness and friendliness extended to residents and visitors of Flagstaff.

Overview:

Clean Team Ambassadors are responsible for providing exceptional customer service to downtown visitors, patrons, employees, residents and business owners. Team members will offer a visible, friendly and uniformed presence, and will proactively engage pedestrians to offer general information on downtown, things to do and see, places to stay, eat and shop, as well as maintaining positive relationships with downtown business owners.

Team members will also keep sidewalks, curbs and other public spaces in the downtown district free of graffiti, litter, trash and other debris. Clean Team Ambassadors will maintain the highest levels of team safety and integrity, and will be responsible for the quality of their work.

Duties:

Approximate duties:

- Maintain an assigned work area approximately 4-6 blocks in size
- Sweep and remove litter from sidewalks, curbs, alleyways and other public spaces
- Remove debris from curb line to prevent obstruction to the storm drains
- Remove trash from sidewalk trash receptacles
- Clean area around large trash/recycling bins and keep debris-free
- Remove graffiti and stickers from street fixtures, sidewalks, and approved buildings
- Post-event clean up
- Remove snow from sidewalks during winter
- Provide directions and exceptional customer service to visitors, residents, merchants and employees.
- Maintain positive relationship with business owners
- Other duties as assigned that may include, but are not limited to: weeding, light landscaping, banner installation/removal, participate in ongoing training and working with a diverse group of colleagues

Expectations:

- Be trained and knowledgeable in regard to the defined downtown district and the responsibilities of the job
- Self-motivated, energetic learner and leader with a good sense of humor
- Report to work in a timely fashion and remain on duty for the entire duration of the shift
- Perform the duties of the job outside in various weather conditions including heat, wind, rain, snow, and cold

- Must be able to walk for the duration of the shift and lift heavy objects
- Shifts may rotate and consist of non-standard hours and weekends
- Be in compliance with rules, regulations, and standards established by supervisory personnel of the Flagstaff Downtown Business Alliance
- Communicate suggestions to improve the service of the program to the Team Supervisor and/or Program Manager

Qualifications:

- A citizen of the United States
- Can read and write English
- Self-motivated and able to work alone for long periods of time
- Good moral character and take pleasure in working outdoors in all weather
- Able to learn and follow rules and operating procedures
- In good physical condition; able to lift and carry up to 40 pounds
- Must be comfortable working in an outdoors setting, in all seasons, and amongst all types of waste
- Able to pass pre-employment drug screen and background check
- Able to communicate clearly, both verbally and written
- Must have strong interpersonal skills and ability to work with peers, business owners, the public, etc.
- Learn the geography and history of the Flagstaff Downtown Business Alliance
- Follow written and verbal instructions