



## GIFT CARD DONATION REQUEST FORM

For consideration of a gift card donation, please complete this form and submit request at least **2 weeks** in advance for review. Please email all completed forms to [dmagiftcard@downtownmesa.com](mailto:dmagiftcard@downtownmesa.com). Submission of this form does not guarantee a gift card donation. DMA will respond within 5 business days after submission as to the approval or denial of your request.

**Donor Information:**

Date Needed By: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Requester Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Gift Card Details:**

Number of Gift Cards: \_\_\_\_\_

Requested Denomination: \_\_\_\_\_

Gift Card Request Total: \_\_\_\_\_

Purpose of Donation: \_\_\_\_\_

**Card Delivery:**

Pick Up (100 N Center St.)

Mail to Donor's Address

**Acknowledgment:**

I understand that donation gift cards are non-refundable and cannot be redeemed for cash or replaced if lost or stolen. I also acknowledge that submission of this form does not guarantee a gift card donation and DMA will notify you within 5 business days after submission as to the approval or denial of your request.

Donor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_