TEMPE FESTIVAL of the ARTS

2026 Fall Tempe Festival of the Arts

Load-In Information

Load-In beings December 3rd! This document is all about load-in times and places. If you have questions, don't hesitate to call or email.

LOAD-IN "CLIFF NOTES" (More details below):

1. A digital access pass will be emailed about a week prior to the event.
2. Save your access pass on your mobile device (printing is not recommended due to the full color layout, but if you prefer to print – your choice)
3. Don't share your pass with anyone else, passes are specific to locations.
4. Load-in at the right time and through the right entry point – or security will send you back.
5. Park near your booth and quickly unload.
6. Remove and park your vehicle.
7. Come back and set up.

LOAD-IN ACCESS PASS

The week prior to the festival, a digital pass will be emailed to you. Save it to show to our security guards at the entry points. Your pass is for your unique load-in area, so don't share passes. Don't share this with other artist friends to be helpful … don't share them with your helpers so that you can get lots of vehicles. This will bog the system and won't be fair to other artists. If you need a second vehicle, please unload one vehicle first before bringing the second vehicle.

LOAD-IN DETAILS

You will be allowed to drive to your space to load and unload based on your time. No vehicles can enter the site without a digital pass. All Fire lanes must be kept clear at all times, security will ask you to move your vehicle, if it is in the fire lane. Please keep the following in mind during load-in:

1. Enter at the appropriate entrance, at the appropriate time. If you are early, you will be in a queue, but security will not allow you to enter until your appropriate time.
2. Once you reach your booth, park along the curb to allow other traffic to pass.
3. Security and festival staff will direct you to always leave an emergency fire lane open. You may NOT leave your parked during your set-up. You must UNLOAD, park your car and return to set-up.

The chart below is the load-in schedule. Remember that the load-in times are approximate based on security permissions and road closures.

Please check your load-in time carefully. Your booth number indicates which series of booths you are in. Also, make sure you go to the correct queue location, as security will not allow you to enter a location other than the entry point you have been assigned.

Finally, load-in times are the EARLIEST you can load-in, but you are welcome to come anytime from that point on. Your only time constraint is being out of the perimeter with your vehicle by 9AM each morning. You can load-in during the middle of the night if you want (and it might be quieter that way).

Section	Thursday Load-In	Sunday Load-Out	Entry Point Cross Streets	Directions
7000	9:00AM	5:00PM	6th & Ash	From Ash Ave, East onto 6th Street, turn South onto Maple and curve around to 7000 section
6300 Odd Booths (East)	9:00AM	4:30PM	6th & Ash	From Ash Ave, East onto 6th Street, turn left onto Maple
6000	10:00AM	5:00PM	6th & Ash	From Ash Ave, East onto 6th Street, cross Maple
6300 Even Booths (West)	11:00AM	5:30PM	6th & Ash	From Ash, East onto 6th Street, turn left onto Maple
1400	11:00AM - 4:00PM or after 8:30PM	4:30PM	6th & Ash or 3rd & Ash Depending on the Time	Daytime: From Ash Ave, East onto 6th Street Evening: From Ash Ave, East on 3rd Street
1300	11:00AM - 4:00PM or after 9:00PM	4:30PM	6th & Ash or 3rd & Ash Depending on the Time	Daytime: From Ash Ave, East onto 6th Street Evening: From Ash Ave, East on 3rd Street
1200	11:00AM - 4:00PM or after 9:00PM	5:30PM	5th & Ash or Mill & Rio Salado Depending on the Time	Daytime: From Ash Ave, East onto 5th Street Evening: From Ash Ave, East on Rio Salado, Right on Mill Ave
4000	4:00PM	4:30PM	3rd & Ash	From Ash Ave, East on 3rd Street
5000	6:30PM	4:30PM	5th & Ash	From Ash Ave heading South, turn left onto 5th Street
5100	7:30PM	4:30PM	5th & Ash	From Ash Ave heading South, turn left onto 5th
5200	8:30PM	5:30PM	5th & Ash	From Ash heading South, turn left onto 5th
5500	6:30PM	4:30PM	5th & Myrtle	From University, turn North on College, left on 5th Street
5600 (CE)	7:30PM	5:30PM	5th & Myrtle	From University, turn North on College, left on 5th Street
1100	7:30PM	5:30PM	Mill & Rio	From Ash Ave, East on Rio Salado, Right on Mill Ave
1000	8:00PM	6:00PM	Mill & Rio	From Ash Ave, East on Rio Salado, Right on Mill Ave

LOAD-OUT DETAILS

For load-out, you will enter at the same location as you did for load-in your assigned time. At the close of the festival on Sunday, you can pack your items to be ready for load-in or handcart your items to your vehicle. If you queue early for load-out, you will be turned away as we do not have space for queues on Sunday.