

# DOWNTOWN SF

## PARTNERSHIP

### BOARD OF DIRECTORS MEETING AGENDA

**May 28, 2024, at 2:00 pm – 3:30 pm**

**Location:** Russ Building, 235 Montgomery Street, 7<sup>th</sup> Floor Conference Room

**Board of Directors:** *Bill Whitfield (President), Glenn Good (Vice President), Kristie Arevalo (Secretary), Chris Trotier (Treasurer), Christine Mann (Immediate Past President), Cassandra Costello, John Dunlap, Michelle Funkhouser, Alex Kaplan, Peter Quartaroli, Alexander Quinn, Diana Rosenblatt, Peter Scott, Kristian Weeks*

**Staff:** *Robbie Silver (Executive Director), Claude Imbault (Deputy Director), Hannah Kiburz (Administration Manager)*

**Guests:** *Molly Burke (BART Government and Community Relations)*

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**Our Mission:** *We lead the way in building a thriving downtown where business gets done, people feel welcome, come to explore, and make memories.*

**Our Vision:** *Downtown San Francisco is The City's economic powerhouse and historic core, continually redefining what makes our city vibrant, resilient, and welcoming.*

**Our Values:** *Collaborative, Entrepreneurial, Impactful, Celebratory*

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## AGENDA

### **Opening Items – 5 min (2:00 pm - 2:05 pm)**

1. Call to order, roll call and introductions
2. **Public Comment:** Any member of the public may address the Board concerning any item not on the Board's agenda.
3. Approval of Minutes
  - a. **Motion:** *To approve the April 15, 2024, Board meeting minutes.*

### **Presentations – 15 min (2:05 pm – 2:20 pm)**

4. **Presentation:** BART's Safe & Clean Program – Molly Burke

### **Reports and Presentations – 70 min (2:20 pm – 3:30 pm)**

5. Finance Committee – Chris Trotier

- a. **Presentation:** March & April 2024 Budget Summary
    - i. **Motion:** *To approve the March & April 2024 Financial Statements.*
  - b. **Discussion:** Adopting an increase in FY 25 Assessments
    - i. **Motion:** *To increase assessments by 5% for FY 25 as per the Management Plan as recommended by the Finance Committee.*
6. Executive Director's Report – Robbie Silver
- a. **Presentation:** Staffing Changes
  - b. **Update:** Cleaning and Safety Service Provider Transition

**Closing – 3:30 pm**

- 7. The next Board of Directors meeting is scheduled for June 25, 2024, at 2:00 pm in the Russ Building's 7th Floor Conference Room.
- 8. Adjournment
  - a. **Motion:** *To adjourn the Board meeting.*

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*BROWN ACT: Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting and at least 24 hours prior to a special meeting. No permanent location for meetings has been set at this time. Action may not be taken on items not identified as such and posted on the agenda. Public comments will be taken on each action item on the agenda. If you have a disability and require special assistance to participate in the meeting, please call (415) 634-2251 or email Robbie Silver at [rsilver@downtownsf.org](mailto:rsilver@downtownsf.org) at least 24 hours prior to the meeting.*

