

# DOWNTOWN SF

## PARTNERSHIP

### BOARD OF DIRECTORS MEETING AGENDA

July 23, 2024, at 2:00 pm – 3:30 pm

**Location:** The City Club of San Francisco, 155 Sansome St, 9<sup>th</sup> Floor Library

**Board of Directors:** Bill Whitfield (President), Glenn Good (Vice President), Kristie Arevalo (Secretary), Chris Trotier (Treasurer), Christine Mann (Immediate Past President), Cassandra Costello, John Dunlap, Michelle Funkhouser, Alex Kaplan, Peter Quartaroli, Alexander Quinn, Brian Reed, Diana Rosenblatt, Peter Scott, Kristian Weeks

**Staff:** Robbie Silver (President & CEO), Claude Imbault (VP of Planning & Economic Development), Rich Mongarro (VP of Operations), Melissa Buckminster (Director of Marketing & Communications), Hannah Kiburz (Economic Development Analyst)

**Guests:** Block by Block Team (Chip, Don Lepana, De'Ante Bernstine)

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**Our Mission:** We lead the way in building a thriving downtown where business gets done, people feel welcome, come to explore, and make memories.

**Our Vision:** Downtown San Francisco is The City's economic powerhouse and historic core, continually redefining what makes our city vibrant, resilient, and welcoming.

**Our Values:** Collaborative, Entrepreneurial, Impactful, Celebratory

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### AGENDA

#### Opening Items – 5 min (2:00 pm - 2:05 pm)

1. Call to order, roll call and introductions
2. **Public Comment:** Any member of the public may address the Board concerning any item not on the Board's agenda.
3. Approval of Minutes
  - a. **Motion:** To approve the June 25, 2024, Board meeting minutes.

#### Reports and Presentations – 85 min (2:05 pm – 3:30 pm)

4. Clean & Safe Operations Report – Rich Mongarro and the Block by Block Team (30 min)
  - a. **Introduction:** Rich Mongarro, VP of Operations
  - b. **Update:** Block by Block Transition and 30-Day Report
5. Finance Committee – Chris Trotier (15 min)

- a. **Presentation:** June 2024 Budget Summary
    - i. **Motion:** *To approve the June 2024 Financial Statements.*
  - b. **Discussion:** Banking and Investment Plan
    - i. **Motion:** *To authorize the President & CEO to select preferred banking and investment plan as recommended by the Finance Committee.*
6. President & CEO's Report – Robbie Silver (10 min)
    - a. **Presentation:** Downtown Economic Recovery Initiatives
  7. Marketing & Communications Report – Melissa Buckminster (10 min)
    - a. **Update:** Recent Events and Activations
  8. Public Realm & Economic Development Project Report – Claude Imbault (10 min)

**Closing – 3:30 pm**

9. The next Board of Directors meeting is scheduled for September 24, 2024, at 2:00 pm.
10. Adjournment
  - a. **Motion:** *To adjourn the Board meeting.*

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*BROWN ACT: Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting and at least 24 hours prior to a special meeting. No permanent location for meetings has been set at this time. Action may not be taken on items not identified as such and posted on the agenda. Public comments will be taken on each action item on the agenda. If you have a disability and require special assistance to participate in the meeting, please call (415) 634-2251 or email Robbie Silver at [rsilver@downtownsf.org](mailto:rsilver@downtownsf.org) at least 24 hours prior to the meeting.*

