



## Board of Directors Meeting Agenda

October 24, 2022, at 12:00 pm – 1:30 pm

**Location:** Russ Building, 235 Montgomery Street,

7<sup>th</sup> Floor Conference Room, San Francisco, CA 94104

**Board of Directors:** Christine Mann (President), Noah Unger (Vice President), Glenn Good (Treasurer), Bill Whitfield (Secretary), Kristie Arevalo, Tony Birdsey, Cassandra Costello, John Dunlap, Michelle Funkhouser, Matthew Humphreys, Alex Kaplan, Peter Quartaroli, Diana Rosenblatt, Brian Reed, Peter Scott, Michael Velzo

**Staff:** Robbie Silver (Executive Director), Claude Imbault (Deputy Director), Melissa Buckminster (MarCom Manager), Javier Suazo (Public Spaces Manager), Lilian Mar (Administrative Project Coordinator)

**Partners/Guests:** Amy Ackerman (Legal Counsel), De'Ante Bernstine (Streetplus)

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### Agenda

#### Opening Items – 15 min (12:00 – 12:15 pm)

1. Call to order and roll call/introductions
2. **Public Comment:** Any member of the public may address the Board concerning any item not on the Board's agenda.
3. **Motion:** To approve the September 26, 2022, Board meeting minutes.
4. Executive Director's Report – Robbie Silver
  - a. OEWD Grant
  - b. Annual Meeting – November 17, 2022, at The City Club of San Francisco

#### Committee Reports – 45 min (12:15 – 1:00 pm)

5. Finance Committee – Robbie Silver, Executive Director (5 min, 12:15 - 12:20 pm)
  - a. Presentation: September 2022 Budget Summary & Variance Report
    - i. **Motion:** To approve the September 2022 Financial Statements as recommended by the Finance Committee.
6. Clean & Safe Committee – Noah Unger, Chair (10 min, 12:20 - 12:30 pm)
  - a. Discussion: Streetplus Operations & Contract
    - i. **Motion:** To authorize the Executive Director to extend the Streetplus contract by 1 year as recommended by the Clean & Safe Committee.
7. DISI Committee – Brian Reed, Chair (30 min, 12:30 - 1:00 pm)
  - a. Let's Glow SF – Melissa Buckminster, MarCom Manager

- i. **Motion:** To approve a contract with Explore Communications not to exceed \$75,000 for Let's Glow SF advertising.
- b. Commercial / Leidesdorff Project – Claude Imbault, Deputy Director
- c. Mechanics Plaza – Claude Imbault, Deputy Director

**Closing – 1:00 pm**

- 8. The next Board of Directors meeting is scheduled for November 7, 2022, at 12:00 p.m. located at the Russ Building's 7<sup>th</sup> Floor Conference Room. This is a Special Board of Directors meeting for the 2023 Board slate and officer election.
- 9. Adjournment
  - a. **Motion:** To adjourn the Board meeting.

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*BROWN ACT: Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting and at least 24 hours prior to a special meeting. No permanent location for meetings has been set at this time. Action may not be taken on items not identified as such and posted on the agenda. Public comments will be taken on each action item on the agenda. If you have a disability and require special assistance to participate in the meeting, please call (415) 634-2251 or email Robbie Silver at [rsilver@downtownsf.org](mailto:rsilver@downtownsf.org) at least 24 hours prior to the meeting.*