



NOTICE OF SPECIAL MEETING

of the Board of Directors of Downtown SF Partnership

November 7, 2022, at 12:00 pm – 1:30 pm

Location: Russ Building, 235 Montgomery Street,

7th Floor Conference Room, San Francisco, CA 94104

Board of Directors: Christine Mann (President), Noah Unger (Vice President), Glenn Good (Treasurer), Bill Whitfield (Secretary), Kristie Arevalo, Tony Birdsey, Cassandra Costello, John Dunlap, Michelle Funkhouser, Alex Kaplan, Peter Quartaroli, Diana Rosenblatt, Brian Reed, Peter Scott, Michael Velzo

Staff: Robbie Silver (Executive Director), Claude Imbault (Deputy Director), Melissa Buckminster (MarCom Manager), Javier Suazo (Public Spaces Manager), Lilian Mar (Administrative Project Coordinator)

Partners/Guests: Amy Ackerman (Legal Counsel), Chris Trotier, Kimberly Scrafano

Agenda of Special Meeting

Opening Items – 15 min (12:00 – 12:15 pm) – Christine Mann, Board President

1. Call to order and roll call/introductions
2. Adoption of the October 24, 2022, Board meeting minutes.
 - a. **Motion:** To approve the minutes of the October 24, 2022, Board meeting.

Items from the Executive Director – Robbie Silver

3. Authorize the Executive Director to enter into a contract with TS4 Security to provide security during Let's Glow 2022 in an amount not to exceed \$49,000.00
 - a. **Motion:** To authorize the Executive Director to enter into a contract with TS4 Security.

Board Election & Action Items (12:15 – 1:00 pm) – Christine Mann, Board President

4. Election of Members to the Board of Directors
 - a. Nomination Committee presents slate of nominees to the Board of Directors
 - b. Introduction of 2023 Board candidates
 - c. Election of members of the Board of Directors for November 2022 - November 2023
 - i. **Motion:** To elect members of the Board of Directors as presented and recommended by the Nomination Committee.
 - d. Adoption of RESOLUTION NO. 22-1 fixing the number of members of the Board of Directors at seventeen members.
 - i. **Motion:** To adopt Resolution No 22-1.
5. Election of Officers of the Board of Directors – Christine Mann, Board President

- a. Election of Board Officers as presented and recommended by the Nomination Committee.
 - i. **Motion:** *To elect the slate of Board Officers.*
6. Discussion of Changing the Time and Place for Regular Meetings for 2023 Board Meetings

Closing – 1:00 pm

7. Annual Meeting – November 17, 2022, at The City Club of San Francisco
8. Adjournment
 - a. **Motion:** *To adjourn the Board meeting.*

BROWN ACT: Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting and at least 24 hours prior to a special meeting. No permanent location for meetings has been set at this time. Action may not be taken on items not identified as such and posted on the agenda. Public comments will be taken on each action item on the agenda. If you have a disability and require special assistance to participate in the meeting, please call (415) 634-2251 or email Robbie Silver at rsilver@downtownsf.org at least 24 hours prior to the meeting.