

# DOWNTOWN FRESNO PARTNERSHIP

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## Executive Committee

Friday, December 2, 2022

Partnership 10:30 A.M. – 11:00 A.M.

Downtown Fresno

845 Fulton Street

## Minutes

- **Present:** Scott Anderson, Cassey James, Channelle Charest, Jessica Roush, Jackie Anaya
- **Absent:**
- **Staff:** Jimmy Cerracchio, Lara Agulian
- **Public:** Jordan Sanchez, Phil Kliewer

- I. **Call to Order** – Meeting was called to order at 10:32am Roush

- II. **Public Comment**

Sanchez thanked Jimmy for his years and all the work he has done with the Partnership and the Foundation. She said it was a pleasure working with him. She came to this special meeting to represent DFF as well.

Kliewer is at the meeting as well. He is on the board and will be taking on the vice chair role, leading him to be the board chair when Roush terms out in the new year. He has been helpful on the board and Cerracchio is excited to have him in the executive committee. He is also interested in being part of the search committee to find a new CEO.

- III. **Discussion on Search for New President and CEO** Cerracchio

A search committee should be formed at the next board meeting, which will be Cerracchio's last day at DFP. The committee will need about six people and Kliewer and Derek Franks have already expressed interest. Agulian will be in charge of setting up the meetings for the committee. A decision was made that the applications for the job will go to the chair, Roush, to distribute to the committee. Sanchez also expressed interest in being on the search committee as a representative from DFF but knows this will be left to the board and bylaws to decide.

Cerracchio updated the job description, had send it to the executive committee, and they agreed that it is approved to be posted. Anaya mentioned that people have reached out to her with interest in the position. She wondered if a search needs to commence if we already have candidates for the job. It is not in the bylaws that there needs to be a search, but it would still be a good idea to have the job posted publicly. All those already interested can officially apply.

There will also have to be an interim CEO who has the ability to sign checks and other documents. Gloria Valdovinos, the new program manager at DFP, has only been here a month and is not quite ready to take this on. There are a few good candidates interested and it could be a good idea to have someone from the DFF board step in. We will add the interim to the board agenda. The executive board will vote on a new interim during their next meeting on December 8 and that person will be brought to the board meeting.

Kliewer mentioned that it would be a good idea to have a timeline for the hiring process with milestone goal dates. Cerracchio agreed to create that timeline and share it. It can take about three months to go through the process but has taken as long as a year in the past. There will be a resolution for new signers on the board as well as for the interim. The interim that the executive committee chooses can also work with and shadow Cerracchio for his last week. Cerracchio also mentioned that this committee should reach out to board members who they think would be good on the search committee. That way we can have people ready to volunteer when the time comes during the next board meeting on December 21.

IV. **Adjourn** – The meeting adjourned at 10:57am.

Roush

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