

Downtown Fresno Partnership

Executive Committee

Thursday, September 19, 2024
2:30pm – 3:30pm

Downtown Fresno Partnership
2020 Tulare St

Minutes

- **Present:** Phil Kliewer, Toni Tinoco, Jayni Wong, Mario Gutierrez, Sevak Khatchadourian
- **Absent:**
- **Staff:** Elliott Balch, Gloria Valdovinos
- **Public:**

I. **Call to Order** – Meeting was called to order at 2:40pm Kliewer

II. **Approval of Agenda (*Action*)** Kliewer

Motion made by Kliewer, Wong second, motion approved unanimously.

III. **Public Comment**

No members of the public were present to be recognized for public comment.

IV. **Youth Job Corps Program Contract (*Action*)** Balch

Balch presented the YJCP contract amendment to extend and enlarge the program to up to 40 positions at a time, through June 2025. More information can be found in the staff memo provided to the committee.

Approval of staff recommendations: Motion made by Kliewer, Wong second, motion approved unanimously

V. **Event Personnel (*Action*)** Balch

Balch presented the event personnel item, growing the organization from 7.7 to 8.0 FTE positions, and authorizing 2 FT positions during the ice rink season. In discussion, Kliewer recommended developing a business plan for DFP's events function. More information can be found in the staff memo provided to the committee.

Staff recommendation is to authorize the CEO to increase the core, structural (non-YJCP) staff count from 7.7 FTE (currently) to 8.0 FTE on an ongoing basis. In addition, the non-YJCP staffing is proposed to increase by 2.0 during three months around ice rink season, starting in November, to allow for management of the YJCP personnel and rink operations.

Approval of staff recommendation: Motion made by Kliwer, Gutierrez second, motion approved unanimously.

VI. Kresge Grant Budget (*Action*)

Balch

Balch presented the Kresge Foundation grant item, including a reformulated budget to be presented to Kresge in an interim report due September 30, with a new staff position added to the organization, a Program Manager. In addition to what's proposed committee members expressed hope that Kresge could provide further support for the retail project. More information can be found in the staff memo provided to the committee.

Staff recommendation is to authorize the CEO to create and hire for the new position of Program Coordinator.

Approval of staff recommendation: Motion made by Kliwer, Gutierrez second, motion approved unanimously.

VII. Board Open Discussion

There was no further discussion brought up by the members.

Adjourn – Without objection, the meeting adjourned at 3:15pm

Kliwer

DOWNTOWN FRESNO PARTNERSHIP

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