

JLID Board of Directors SPECIAL MEETING

Monday, February 24, 2014, 4:00 pm

Metrovation Conference Room, 580 Second Street, Suite 260, Oakland, CA

Meeting Notes for February 24, 2014 *(draft for Board Approval)*

Board members present: Bill Stotler (President), Gary Knecht (Treasurer), Sara May (Secretary), Vivian Kahn, Barry Pilger, Paul Thyssen

Guests: Alan Maloney, Savlan Hauser

1) Introductions & General Announcements

- a) Gary announced upcoming Transit Meeting regarding Broadway/Jackson Interchange on Wednesday, February 26th at 4pm at 1111 Broadway, Suite 800.

2) Brown Act Training

- a) Patrick Tang, retained by the City of Oakland City Attorney's office, spoke about Brown Act: the history, how it works, and the best practices for an organization
 - b) Noticing provisions reviewed: 72 hours for Regular Meeting and 24 for Special Meeting
 - c) Discussed differences between Standing Committees that require noticing under the Brown Act, and Ad Hoc ("task force") committees, which are not required to be noticed if 1) they are comprised of less than a quorum of the Board and have no non-board members, 2) do not meet on a regular schedule, and 3) are of limited duration. Review of what business can be conducted in a closed session: 1) litigation or potential litigation, 2) Real Estate (pricing & terms of payment only), 3) Personnel (direct hire or contract)
 - d) Followed by general Q&A from members and guests
- 3) The Closed Session was cancelled and postponed for future agenda
- 4) The RFP Task Force updated Board on general direction of vendor selection process. A separate meeting for action items would be scheduled next month.
- 5) Adjourn at 5:57 pm.