



Little Italy Association of San Diego – Finance Committee
Monday, August 2, 2021 at 1:30pm

In-Person: Little Italy Association's Conference Room (2210 Columbia Street)
Zoom Virtual Meeting: <https://us02web.zoom.us/j/8538601102>
or call 1-669-900-6833 / Meeting ID: 853 8601 1102 / Password: 3898

**CLOSED SESSION TO DISCUSS LIA STAFF SETTLEMENT & LEASE NEGOTIATIONS
ON ITEM 13**

1. Zoom Meeting Protocol & Introductions / Bryan Thompson, Chair

All participants will be put on mute during the topic presentation and then the moderator will unmute the microphones to take comments/feedback. Please keep comments directed to the topic being discussed.

2. Next Meeting: _____

3. Non-Agenda: Public Comment & Announcements

4. Review July 12, 2021 Finance Minutes

Action Item

5. YTD Financials

Action Item

6. Piazza della Famiglia Sand Replacement

Action Item

7. Bocce Clubs Use of Amici Restrooms Fee & Agreement

Action Item

8. Rescue Mission Proposal for Unhoused Supportive Services

Action Item

9. ODO Proposal for Enhanced Security – Fridays & Saturdays

Action Item

10. Old Business – Add or Remove Items

Action Item

**COMMITTEE MEMBERS TO GO INTO CLOSED SESSION TO DISCUSS LIA STAFF
SETTLEMENT AND LEASE NEGOTIATIONS. THE PUBLIC TO BE EXCUSED FROM
THE MEETING AT THIS POINT AND WELCOMED BACK FOR UPDATE DISCUSSION.**

11. Settlement Discussion for LIA Staff

Action Item

12. Lease Negotiations Discussion

Action Item

**13. Return to Open Session and summarize discussion on Settlement for LIA Staff and
Lease Negotiations**

14. Adjournment

Action Item

Old Business

It is the practice of the LIA to formally request that an item under Old Business be pulled from the Agenda and placed on a future Agenda for Discussion and/or Action.

- a. Davi Tours
- b. Amici Park Redesign & DIF
- c. City Attorney: GL Insurance

LITTLE ITALY ASSOCIATION OF SAN DIEGO

2210 Columbia Street ▪ San Diego, CA 92101 ▪ Phone: 619-233-3898 ▪ Fax: 619-233-4866
Email: mail@littleitalysd.com ▪ Website: www.littleitalysd.com
Facebook / Twitter / Instagram / LinkedIn: LittleItalySD ▪ #LittleItalySD

THE BROWN ACT: *Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas at 2210 Columbia Street, San Diego, CA 92101 and the LIA website. Action may not be taken on items not identified as such and posted on the agenda. Meeting facilities may be accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Chris Gomez at 619 233-3898 at least 48-hours prior to the meeting.*

FACE COVERING REQUIREMENTS: [New guidance regarding face coverings were released on July 27th](#) due to the Delta variant and increased cases in San Diego. "The County is following the Centers for Disease Control and Prevention's guidance that recommends everyone wear a face covering in indoor public settings, whether you've been vaccinated or not."



**Little Italy Association of San Diego –Finance Committee
Thursday, July 1, 2021**

In-Person: Little Italy Conference Room (2210 Colombia Street)

Zoom Virtual Meeting: <https://us02web.zoom.us/j/86168492655>

or call 1-669-900-6833 / Meeting ID: 861 6849 2655 / Password: 3898

Committee Steve Galasso, Frank Stiriti, Danny Mocerri, Lou Palestini, Bryan Thompson, Joe Cordileone, Jeri Keiller, Catt White, Sandi Cottrell, Luke Vinci, Rich Gustafson Davis Newton, Annette Casemero

Staff Marco Li Mandri, Chris Gomez, Rosie DeLuca, Dianne Serna De Leon, Dominic Li Mandri

MINUTES

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
1. Introductions-Bryan Thompson, Chair	The meeting was called to order at 10:00 a.m.	No action taken
2. Next Meeting	The next Finance Committee Meeting will be on Thursday, September 2, 2021 at 9:00a.m.	The date and time of the meeting were approved by consensus.
3. Non-Agenda: Public Comments & Announcements	Nothing to report	No action taken
4. Review of May 24, 2021 Finance Minutes.	4. The minutes from May 24, 2021 were reviewed.	Catt White moved to accept the Finance Committee minutes. Bryan Thompson seconded the motion. Unanimously approved.

5. YTD Financials	<p>5. Jeri Keiller reported on the YTD Financial Report.</p> <p>Jeri reported that we will be closer to a \$50K net income at the end of the year.</p>	<p>4. Joe Cordileone moved to accept the YTD Financials. Bryan Thompson seconded the motion. Jeri Keiller abstained due to potential conflict of interest. Unanimously approved.</p>
6. San Diego Markets FY22 Amended Agreement	<p>6. Chris Gomez reported on the FY22 San Diego Markets Amended Agreement.</p> <p>Catt White asked to return to a 45/55 split of net.</p>	<p>5. Danny Mocerì moved to accept the FY22 Amendment. Lou Palestini seconded the motion. Catt White abstained due to conflict of interest. Unanimously approved.</p>
7. FY22 Proposed Budgets	<p>7. Jeri Keiller reported on the FY22 Proposed Budget.</p> <p>Jeri Keiller reported that the MAD Budget is -\$192,000, which includes a second Pressure Washing crew.</p> <p>Chris Gomez reported that we can use Parking Meter Revenues for enhanced pedestrian security, which will help us sustain the program through the Parking District.</p> <p>Jeri Keiller reported that \$274,000 will be spent for the first payroll in July 2021.</p> <p>Jeri reported that we are hoping to bring in \$58,000 in revenue for Venues.</p>	<p>7. Catt moved to accept the Budget and present it to the Board. Lou Palestini seconded the motion. Catt White abstained due to potential conflict of interest. Unanimously approved.</p>
8. Little Italy Board Get-or-Give Policy	<p>8. Chris Gomez reported that effective July 1, 2021, Board Members are required to give or raise \$1,500 per year. We will revisit this in January.</p>	<p>8. Danny Mocerì moved to accept the Policy change. Bryan Thompson seconded the motion. Unanimously approved.</p>

9. Bocce Clubs Use of Amici Restrooms Agreement & Fee	9. Chris Gomez reported that each Bocce Club will pay \$100 a month and will be supplied with a "Do Not Duplicate" restroom key. The monthly cost will be revisited.	9. Lou Palestini moved to accept the Agreement terms and revisit the cost. Frank Stiriti seconded the motion. Luke Vinci opposed. Unanimously approved.
10. County of SD Community Enhancement Grant-\$35,000	10. Marco Li Mandri reported that Supervisors awarded \$35,000 to the Association, which will be used for a Homeless Outreach program. The Rescue Mission is onboard to collaborate this effort with the Association.	10. No action taken
11. Little Italy Merchandise 60-Day Notice	11. Chris Gomez reported that effective August 3, 2021, LIA's contract with Il Mercante, Inc. and Marco Polo Cortes, will be terminated.	11. No action taken
12. Old Business	<p>12. Marco Li Mandri reported that he is waiting to hear back from the Wosk sisters regarding the possible sale or a year-to-year agreement of the LIA office.</p> <p>Marco reported that the Owner needs to clean the dumpster area on India St. & Date St. The trash and liquid in the right of way is excessive.</p> <p>Marco reported that 17 out of 18 organizations agreed to pay \$4,875 toward the Cory Briggs' lawsuit. We have reached a consensus to continue to fight and not pay. The motion passes with two oppositions.</p>	12. No action taken
13. Closed Session: Review of FY21 NCA Performance & Compensation Discussion	The Board went into a closed session to discuss the FY21 NCA Performance and Compensation.	13. No action taken
14. Return to Open Session and summarize discussion on FY21 NCA	The Board returned to open session and determined that a bonus is deserved, however they will need more information from NCA to be	14. No action taken

Performance Review & Compensation.	able to determine what that will be. The discussion will be revisited at the September 2 nd Finance Meeting.	
15. Adjournment	Meeting Adjourned.	Bryan Thompson moved to adjourn the meeting Danny Mocerri seconded the motion. Unanimously approved.

Minutes taken by: Dianne T. Serna De León, Staff.

2:52 PM

Little Italy Association of San Diego
Profit & Loss
 July 2020 through June 2021

07/24/21

Accrual Basis

	BID	MAD	Maintenance N...	Total Parking Di...	Programs & Op...	TOTAL
Income						
PPP Income - First round	0	0	0	0	252,029	252,029
PPP Loan	0	0	0	0	0	0
PROGRAM INCOME	0	0	20,775	0	674,699	695,473
BID INCOME	137,736	0	0	0	0	137,736
MAINTENANCE DISTRICT INCOME	0	1,136,373	0	0	0	1,136,373
MAINTENANCE NON-ASSESS INCO...	0	0	88,349	0	275	88,624
PARKING DISTRICT INCOME	0	0	0	798,911	0	798,911
PARKING DISTRICT REVENUES	0	0	0	90,673	0	90,673
Total Income	137,736	1,136,373	109,123	889,583	927,003	3,199,819
Gross Profit	137,736	1,136,373	109,123	889,583	927,003	3,199,819
Expense						
MISC MAINT EXPENSE	0	0	16,095	0	0	16,095
OFFICE OPERATIONS	38,881	229,271	978	0	7,673	276,803
LANDSCAPE OPERATIONS	0	61,053	1,095	0	0	62,148
ASSESS DIST OPERATIONAL EXP	0	157,355	6,936	0	4,679	168,970
PERSONNEL EXPENSE	0	579,425	7,720	7,333	261,350	855,828
ACCOUNTANT EXPENSE ENTRIES	0	0	22,423	0	11,648	34,071
PROGRAM EXPENSE	0	0	992	0	272,760	273,752
Maintenance Non-Personnel	0	3,685	0	0	9,090	12,775
NCA Management	41,626	95,797	0	0	95,797	233,221
Office Operational	0	13,555	0	0	17,550	31,106
Consulting Services	33,500	0	0	0	0	33,500
Contingency	5,397	0	0	0	0	5,397
SBEP EXPENSES	18,374	0	0	0	0	18,374
MERCATO EXPENSE	0	0	0	0	227,443	227,443
PARKING DISTRICT EXPENSE	0	0	0	877,161	6,783	883,944
Total Expense	137,778	1,140,142	56,240	884,495	914,774	3,133,429
Net Income	-42	-3,769	52,883	5,089	12,229	66,390

Little Italy Association of San Diego Balance Sheet

	Jun 30, 21
ASSETS	
Current Assets	
Checking/Savings	
BID Acct / Torrey Pines	17,791.49
Programs Acct / Torrey Pines	294,736.97
Mercato / Torrey Pines	37,830.64
Parking District / Torrey Pines	286,517.12
MAD Acct / Torrey Pines	217,187.94
Payroll Acct / Torrey Pines	69,414.35
Savings Acct / Torrey Pines	173,347.39
Total Checking/Savings	1,096,825.90
Accounts Receivable	
Accts Rec - Parking District	51,417.67
Accts Rec - Programs	29,886.89
Total Accounts Receivable	81,304.56
Other Current Assets	
Endowment Fund	11,202.00
Total Other Current Assets	11,202.00
Total Current Assets	1,189,332.46
Fixed Assets	
Machinery and Equipment	127,331.00
Improvements-Building/Nursery	56,777.00
Auto/Transport Equipment	106,215.00
Website design	10,400.00
Accumulated depreciation	-184,689.13
Total Fixed Assets	116,033.87
TOTAL ASSETS	1,305,366.33
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable - Programs	49.99
Accounts Payable - MAD	19,459.27
Total Accounts Payable	19,509.26
Other Current Liabilities	
Bollard Advance	215,089.44
Unspent Art Appreciation grant	41,020.59
Accrued Interest Liability	1,016.00
Second PPP Loan	274,105.00
Garnishments	160.61
Total Other Current Liabilities	531,391.64
Total Current Liabilities	550,900.90
Long Term Liabilities	
EIDL LOAN	148,475.73
Loan Payable #3 F-150 V8	5,105.79
Loan Payable #4 F-150 V6	5,068.28
Total Long Term Liabilities	158,649.80
Total Liabilities	709,550.70
Equity	
Net unrestricted assets	529,425.86
Net Income	66,389.77
Total Equity	595,815.63

Little Italy Association of San Diego
Balance Sheet

	Jun 30, 21
TOTAL LIABILITIES & EQUITY	<u>1,305,366.33</u>

11:21 AM

Little Italy Association of San Diego
BID Profit & Loss Budget Performance

07/26/21

June 2021

Accrual Basis

	Jun 21	Budget	Jul '20 - Jun 21	YTD Budget	Annual Budget
Income					
BID INCOME					
BID Dues	0.00	500.00	0.00	6,000.00	6,000.00
BID Disbursements	8,741.40	10,000.00	119,361.87	120,000.00	120,000.00
SBEP Mgmt Grant	0.00	0.00	18,374.00	18,374.00	18,374.00
Total BID INCOME	<u>8,741.40</u>	<u>10,500.00</u>	<u>137,735.87</u>	<u>144,374.00</u>	<u>144,374.00</u>
Total Income	<u>8,741.40</u>	<u>10,500.00</u>	<u>137,735.87</u>	<u>144,374.00</u>	<u>144,374.00</u>
Gross Profit	8,741.40	10,500.00	137,735.87	144,374.00	144,374.00
Expense					
OFFICE OPERATIONS					
Accounting	0.00	333.33	4,000.00	4,000.00	4,000.00
Computer Service	0.00	375.00	4,203.00	4,500.00	4,500.00
Dues & subscriptions	0.00	41.67	1,790.00	500.00	500.00
Insurance	2,000.00	250.00	6,130.23	3,000.00	3,000.00
Office supplies	2,787.45	750.00	9,591.87	9,000.00	9,000.00
Printing	0.00	41.67	0.00	500.00	500.00
Phone & Internet	217.34	208.33	2,598.62	2,500.00	2,500.00
Postage	0.00	83.33	1,680.94	1,000.00	1,000.00
Rent	500.00	500.00	6,086.26	6,000.00	6,000.00
Web Maintenance	2,800.00	166.67	2,800.00	2,000.00	2,000.00
Total OFFICE OPERATIONS	<u>8,304.79</u>	<u>2,750.00</u>	<u>38,880.92</u>	<u>33,000.00</u>	<u>33,000.00</u>
NCA Management					
Staff Administration	2,958.32	5,000.00	41,626.00	52,500.00	52,500.00
Total NCA Management	<u>2,958.32</u>	<u>5,000.00</u>	<u>41,626.00</u>	<u>52,500.00</u>	<u>52,500.00</u>
Consulting Services					
PR	2,750.00	2,750.00	33,500.00	33,000.00	33,000.00
Total Consulting Services	<u>2,750.00</u>	<u>2,750.00</u>	<u>33,500.00</u>	<u>33,000.00</u>	<u>33,000.00</u>
Contingency	5,397.31	0.00	5,397.31	7,500.00	7,500.00
SBEP EXPENSES					
Staff Administration (SBEP)	2,041.68	2,041.60	18,374.00	18,374.00	18,374.00
Total SBEP EXPENSES	<u>2,041.68</u>	<u>2,041.60</u>	<u>18,374.00</u>	<u>18,374.00</u>	<u>18,374.00</u>
Total Expense	<u>21,452.10</u>	<u>12,541.60</u>	<u>137,778.23</u>	<u>144,374.00</u>	<u>144,374.00</u>
Net Income	<u>-12,710.70</u>	<u>-2,041.60</u>	<u>-42.36</u>	<u>0.00</u>	<u>0.00</u>

8:41 AM

Little Italy Association of San Diego MAD Profit & Loss Budget Performance

07/24/21

June 2021

Accrual Basis

	Jun 21	Budget	Jul '20 - Jun 21
Income			
MAINTENANCE DISTRICT INCOME			
MAD Assessments	94,698	94,886	1,136,373
MAD Gas Tax	0	314	0
MAD General Benefit Income	0	3,629	0
MAD City Administration	0	-292	0
MAD Spec Dist Lighting	0	-2,917	0
MAD Contingency Reserve	0	-1,423	0
2020 Special Dist Lighting Adj	0	500	0
Total MAINTENANCE DISTRICT INCOME	94,698	94,698	1,136,373
Total Income	94,698	94,698	1,136,373
Gross Profit	94,698	94,698	1,136,373
Expense			
OFFICE OPERATIONS			
Accounting	0	0	4,800
Computer Service	0	208	3,828
Insurance	8,005	14,333	99,556
Office supplies	885	833	10,744
Payroll Service	264	333	3,810
Rent			
Storage	1,088	700	10,294
Rent - Other	3,691	3,833	45,756
Total Rent	4,779	4,533	56,050
Repairs & Maintenance	8,769	9,193	46,120
Utilities	910	250	4,362
Total OFFICE OPERATIONS	23,612	29,685	229,271
LANDSCAPE OPERATIONS			
Nursery & Landscape Supplies	833	2,500	26,199
Tree Supplies & Services	512	1,500	19,960
Outside Landscaping Service	0	494	988
Tools & Equipment	0	250	3,794
Dumpster	18	500	4,318
Uniforms	0	292	3,353
Equipment Rental	130	83	2,442
Total LANDSCAPE OPERATIONS	1,493	5,619	61,053
ASSESS DIST OPERATIONAL EXP			
MAD / BID OPERATIONS			
Dumpster	2,581	1,800	24,987
Tools & Equipment	0	0	3,084
Auto expenses	1,134	500	15,412
Gas & electricity	645	1,000	10,196
Gasoline	2,048	1,833	23,104
Equipment Rentals	0	83	578
Cell Phones / Radios	381	500	6,455
Electrical Work/Street Lights	0	167	584
Water	665	1,200	28,251
Uniforms	660	583	3,570
Cleaning & Janitorial Supplies	2,767	4,012	35,230
Total MAD / BID OPERATIONS	10,880	11,678	151,451
PRESSURE-WASHING OPERATIONS			
Tools & Equipment	0	83	404
Pressure Washer / Water Trailer	178	500	5,500
Total PRESSURE-WASHING OPERATIONS	178	583	5,904
Total ASSESS DIST OPERATIONAL EXP	11,058	12,262	157,355

8:41 AM

Little Italy Association of San Diego MAD Profit & Loss Budget Performance

07/24/21

June 2021

Accrual Basis

	Jun 21	Budget	Jul '20 - Jun 21
PERSONNEL EXPENSE			
EE MEDICAL CONTRIBUTION	-1,131	-2,229	-1,131
Office Administrator			
Health/Dental Insurance	1,501	1,501	11,672
Payroll Taxes	209	68	1,000
WC Insurance	19	24	183
Salary Expense	3,859	845	18,631
Total Office Administrator	5,588	2,438	31,486
Landscape Crew			
Salary Expense	12,576	9,431	137,398
Health/Dental Insurance	1,735	1,965	21,511
WC Insurance	657	1,146	12,825
Payroll Taxes	936	715	11,122
Total Landscape Crew	15,904	13,257	182,856
Maintenance Crew			
Salary Expense	25,363	15,681	238,764
Payroll Taxes	2,014	1,267	19,375
WC Insurance	1,148	2,032	24,773
Health/Dental Insurance	2,169	3,483	39,115
Total Maintenance Crew	30,695	22,463	322,027
Pressure-Washing Crew			
Salary Expense	5,405	2,453	38,703
Payroll Taxes	396	203	2,879
WC Insurance	224	326	3,190
Health/Dental Benefits	587	559	7,840
Total Pressure-Washing Crew	6,612	3,541	52,612
P/R Credit- Families First Act	0	0	-8,426
Total PERSONNEL EXPENSE	57,668	39,469	579,425
PROGRAM EXPENSE			
Program Operations	0	1,386	0
Salary Expense			
WC Expense	0	0	0
Salary Expense - Other	0	0	0
Total Salary Expense	0	0	0
Total PROGRAM EXPENSE	0	1,386	0
Maintenance Personnel	0	0	0
Maintenance Non-Personnel			
Repairs & Maintenance	3,685		3,685
Total Maintenance Non-Personnel	3,685		3,685
NCA Management			
Staff Administration	15,966	19,200	95,797
Total NCA Management	15,966	19,200	95,797
Office Operational			
Employee Screening Services	226	100	973
Legal	2,405	0	12,583
Total Office Operational	2,631	100	13,555
Budget adjustment	0	0	0
Total Expense	116,113	107,720	1,140,142
Net Income	-21,415	-13,022	-3,769

8:41 AM

Little Italy Association of San Diego MAD Profit & Loss Budget Performance

07/24/21

June 2021

Accrual Basis

	YTD Budget	Annual Budget
Income		
MAINTENANCE DISTRICT INCOME		
MAD Assessments	1,138,637	1,138,637
MAD Gas Tax	3,769	3,769
MAD General Benefit Income	43,547	43,547
MAD City Administration	-3,500	-3,500
MAD Spec Dist Lighting	-35,000	-35,000
MAD Contingency Reserve	-17,079	-17,079
2020 Special Dist Lighting Adj	6,000	6,000
Total MAINTENANCE DISTRICT INCOME	1,136,374	1,136,374
Total Income	1,136,374	1,136,374
Gross Profit	1,136,374	1,136,374
Expense		
OFFICE OPERATIONS		
Accounting	5,000	5,000
Computer Service	2,500	2,500
Insurance	103,165	103,165
Office supplies	10,000	10,000
Payroll Service	4,000	4,000
Rent		
Storage	8,400	8,400
Rent - Other	46,000	46,000
Total Rent	54,400	54,400
Repairs & Maintenance	70,319	70,319
Utilities	3,000	3,000
Total OFFICE OPERATIONS	252,384	252,384
LANDSCAPE OPERATIONS		
Nursery & Landscape Supplies	26,000	26,000
Tree Supplies & Services	18,000	18,000
Outside Landscaping Service	2,470	2,470
Tools & Equipment	3,000	3,000
Dumpster	6,000	6,000
Uniforms	3,500	3,500
Equipment Rental	1,000	1,000
Total LANDSCAPE OPERATIONS	59,970	59,970
ASSESS DIST OPERATIONAL EXP		
MAD / BID OPERATIONS		
Dumpster	18,917	18,917
Tools & Equipment	250	250
Auto expenses	6,000	6,000
Gas & electricity	9,083	9,083
Gasoline	22,000	22,000
Equipment Rentals	1,000	1,000
Cell Phones / Radios	6,000	6,000
Electrical Work/Street Lights	2,000	2,000
Water	11,833	11,833
Uniforms	7,000	7,000
Cleaning & Janitorial Supplies	38,725	38,725
Total MAD / BID OPERATIONS	122,808	122,808
PRESSURE-WASHING OPERATIONS		
Tools & Equipment	1,000	1,000
Pressure Washer / Water Trailer	6,000	6,000
Total PRESSURE-WASHING OPERATIONS	7,000	7,000
Total ASSESS DIST OPERATIONAL EXP	129,808	129,808

8:41 AM

Little Italy Association of San Diego MAD Profit & Loss Budget Performance

07/24/21

June 2021

Accrual Basis

	YTD Budget	Annual Budget
PERSONNEL EXPENSE		
EE MEDICAL CONTRIBUTION	-22,293	-22,293
Office Administrator		
Health/Dental Insurance	8,806	8,806
Payroll Taxes	946	946
WC Insurance	880	880
Salary Expense	11,880	11,880
Total Office Administrator	22,511	22,511
Landscape Crew		
Salary Expense	123,608	123,608
Health/Dental Insurance	23,579	23,579
WC Insurance	13,753	13,753
Payroll Taxes	9,289	9,289
Total Landscape Crew	170,230	170,230
Maintenance Crew		
Salary Expense	207,163	207,163
Payroll Taxes	16,465	16,465
WC Insurance	24,381	24,381
Health/Dental Insurance	41,796	41,796
Total Maintenance Crew	289,805	289,805
Pressure-Washing Crew		
Salary Expense	33,809	33,809
Payroll Taxes	2,641	2,641
WC Insurance	3,912	3,912
Health/Dental Benefits	6,706	6,706
Total Pressure-Washing Crew	47,069	47,069
P/R Credit- Families First Act	-8,426	-8,426
Total PERSONNEL EXPENSE	498,895	498,895
PROGRAM EXPENSE		
Program Operations	6,930	6,930
Salary Expense		
WC Expense	750	750
Salary Expense - Other	5,401	5,401
Total Salary Expense	6,151	6,151
Total PROGRAM EXPENSE	13,081	13,081
Maintenance Personnel	0	0
Maintenance Non-Personnel		
Repairs & Maintenance	0	0
Total Maintenance Non-Personnel	0	0
NCA Management		
Staff Administration	115,200	115,200
Total NCA Management	115,200	115,200
Office Operational		
Employee Screening Services	837	837
Legal	4,675	4,675
Total Office Operational	5,512	5,512
Budget adjustment	22,359	22,359
Total Expense	1,097,209	1,097,209
Net Income	39,165	39,165

Little Italy Association of San Diego
Maintenance Non-Assessment Profit & Loss Budget Performance

	Jun 21	Budget	Jul '20 - Jun 21	YTD Budget	Annual Budget
Income					
PROGRAM INCOME					
Misc Income	9,000	0	9,000	0	0
Sponsors	0	0	11,775	5,850	5,850
Total PROGRAM INCOME	9,000	0	20,775	5,850	5,850
MAINTENANCE NON-ASSESS INCOME					
Mercato Services	3,333	3,333	29,998	30,000	30,000
Supplemental Services	4,168	5,000	58,350	60,510	60,510
Total MAINTENANCE NON-ASSESS INCOME	7,501	8,333	88,349	90,510	90,510
Total Income	16,501	8,333	109,123	96,360	96,360
Gross Profit	16,501	8,333	109,123	96,360	96,360
Expense					
MISC MAINT EXPENSE					
New Pressure Washer	0	0	731	731	731
School Dist Property Taxes	15,363	0	15,363	0	0
Total MISC MAINT EXPENSE	15,363	0	16,095	731	731
OFFICE OPERATIONS					
Office Expenses Tenant Portion	-96		956		
Office supplies	0		131	0	0
Printing	0	10	-108	125	125
Postage	0	142	0	1,700	1,700
Total OFFICE OPERATIONS	-96	152	978	1,825	1,825
LANDSCAPE OPERATIONS					
Nursery & Landscape Supplies	0	0	955	903	903
Tree Supplies & Services	0		140		
Total LANDSCAPE OPERATIONS	0	0	1,095	903	903
ASSESS DIST OPERATIONAL EXP					
MAD / BID OPERATIONS					
Meals & Entertainment	100	125	976	1,500	1,500
Late Fees	0	8	84	100	100
Interest Expense	0		3,312	0	0
Liability Claims	0	250	0	3,500	3,500
Auto expenses	0	1,166	2,569	9,365	9,365
Total MAD / BID OPERATIONS	100	1,549	6,940	14,465	14,465
Total ASSESS DIST OPERATIONAL EXP	100	1,549	6,940	14,465	14,465
PERSONNEL EXPENSE					
Maintenance Crew					
Staff Bonuses	0		8,575	8,575	8,575
Total Maintenance Crew	0		8,575	8,575	8,575
P/R Credit- Families First Act	0	-400	-855	-4,341	-4,341
Total PERSONNEL EXPENSE	0	-400	7,720	4,234	4,234
ACCOUNTANT EXPENSE ENTRIES					
Depreciation	1,383	1,965	22,423	23,584	23,584
Total ACCOUNTANT EXPENSE ENTRIES	1,383	1,965	22,423	23,584	23,584
PROGRAM EXPENSE					
Program Supplies	0		988	1,000	1,000
Total PROGRAM EXPENSE	0	0	988	1,000	1,000
Total Expense	16,750	3,266	56,240	46,742	46,742
Net Income	-249	5,067	52,883	49,618	49,618

2:50 PM

07/24/21

Accrual Basis

Little Italy Association of San Diego
PARKING DISTRICT Profit & Loss Budget Performance
June 2021

	Jun 21	Budget	Jul '20 - Jun 21	YTD Budget	Annual Budget
Income					
PARKING DISTRICT INCOME					
Parking District Reimbursement	20,941	73,375	750,000	750,000	750,000
City Bollard funds	4,271	0	48,911	660,000	660,000
Total PARKING DISTRICT INCOME	25,212	73,375	798,911	1,410,000	1,410,000
PARKING DISTRICT REVENUES					
Valet Program Revenues	6,668	12,500	90,673	145,061	145,061
Total PARKING DISTRICT REVENUES	6,668	12,500	90,673	145,061	145,061
Total Income	31,880	85,875	889,583	1,555,061	1,555,061
Gross Profit	31,880	85,875	889,583	1,555,061	1,555,061
Expense					
PARKING DISTRICT EXPENSE					
In House Valet Program					
Valet Employee Payroll	4,611	24,000	84,035	220,000	220,000
Valet Employee Payroll Taxes	533	0	8,214	0	0
Equipment & Uniforms	592	0	5,103	5,000	5,000
Permits	0	333	-1,318	3,000	3,000
Program Management	5,748	5,748	68,970	68,970	68,970
Total In House Valet Program	11,483	30,081	165,004	296,970	296,970
Lot Rental/Insurance					
Workers' Comp	241	3,900	7,014	35,000	35,000
Liability Insurance	4,000	1,667	37,273	20,000	20,000
Parking Lot Rentals	4,983	9,167	80,737	110,000	110,000
Program Management	2,063	2,063	24,750	24,750	24,750
Total Lot Rental/Insurance	11,286	16,796	149,774	189,750	189,750
Marketing and Promotions					
Website Parking Component	0	250	0	3,000	3,000
Printed Material	734	333	2,681	4,000	4,000
PR Firm	2,583	2,500	30,996	30,000	30,000
Program Mgmt	475	475	5,700	5,700	5,700
Total Marketing and Promotions	3,792	3,558	39,377	42,700	42,700
New Initiatives& Special Proj					
Peoples Plazas, PopOuts & Beaut	6,351	0	6,351	0	0
Enhanced Pedestrian Lighting	0	133,750	278,158	267,500	267,500
Ped Transition Safety	0	0	111,250	2,000	2,000
Ped Barrier Planters, Lighting	0	0	-862	0	0
Removable Bollard System	1,500	0	15,660	616,036	616,036
Bollard Program Management	2,771	2,771	33,250	33,250	33,250
Program Management	4,463	4,463	53,550	53,550	53,550
Total New Initiatives& Special Proj	15,085	140,983	497,358	972,336	972,336
LIA Management					
Rent	1,000	1,000	12,616	12,000	12,000
Utilities	329	300	3,458	3,600	3,600
Vehicle Subsidy & Maintenance	0	500	0	6,000	6,000
Storage	341	313	3,875	3,750	3,750
Program Mgmt	475	475	5,700	5,700	5,700
Total LIA Management	2,145	2,588	25,649	31,050	31,050
Total PARKING DISTRICT EXPENSE	43,791	194,006	877,161	1,532,806	1,532,806
Total Expense	43,791	194,006	884,495	1,532,806	1,532,806
Net Income	-11,911	-108,131	5,089	22,255	22,255

Little Italy Association of San Diego
PROGRAM - BUDGET TO ACTUAL

July 2020 through June 2021

	Al Fresco		Dog Park		Grounds		Total Amici Park		Amici Park Redevelopment		Art Appreciation Projects
	Jul '20 - Jun 21	Budget	Jul '20 - Jun 21	Budget	Jul '20 - Jun 21	Budget	Jul '20 - Jun 21	Budget	Jul '20 - Jun 21	Budget	Jul '20 - Jun 21
Income											
PPP Income - First round	0		0		0		0		0		0
PROGRAM INCOME	51,518	1	12,000	9,000	6,100	2,667	18,100	11,667	0		8,979
MAINTENANCE NON-ASSESS INCOME	0		0		0		0		0		0
Total Income	51,518	1	12,000	9,000	6,100	2,667	18,100	11,667	0		8,979
	51,518	1	12,000	9,000	6,100	2,667	18,100	11,667	0		8,979
Expense											
OFFICE OPERATIONS	0		0		570	400	570	400	0		0
ASSESS DIST OPERATIONAL EXP	56		0		2,911	933	2,911	933	0		0
PERSONNEL EXPENSE	0		0	0	0	0	0	0	0		0
ACCOUNTANT EXPENSE ENTRIES	0		0		0		0		0		0
PROGRAM EXPENSE	48,501	1	4,382	5,000	7,214	9,333	11,596	14,333	5,946	5,954	8,979
Maintenance Non-Personnel	0		0		0		0		0		0
NCA Management	0		0		0		0		0		0
Office Operational	0		0		0		0		0		0
MERCATO EXPENSE	0		0		0		0		0		0
PARKING DISTRICT EXPENSE	0		0		0		0		0		0
Budget adjustment	0	-2,123	0		0		0		0		0
Total Expense	48,557	-2,122	4,382	5,000	10,695	10,666	15,077	15,666	5,946	5,954	8,979
Net Income	2,961	2,123	7,618	4,000	-4,595	-7,999	3,023	-3,999	-5,946	-5,954	0

Little Italy Association of San Diego
PROGRAM - BUDGET TO ACTUAL
July 2020 through June 2021

	Banner	Christmas Programs		County Grants		Fall / Spring Displays		General & Administration		Little Italy Video & Photos	
	Jul '20 - Jun 21	Jul '20 - Jun 21	Budget	Jul '20 - Jun 21	Budget	Jul '20 - Jun 21	Budget	Jul '20 - Jun 21	Budget	Jul '20 - Jun 21	Budget
Income											
PPP Income - First round	0	0		0		0		0		0	
PROGRAM INCOME	0	16,108	38,000	25,000	25,000	5,240	2,000	1,964	2,000	1,600	
MAINTENANCE NON-ASSESS INCOME	0	0		0		0		275		0	
Total Income	0	16,108	38,000	25,000	25,000	5,240	2,000	2,239	2,000	1,600	
	0	16,108	38,000	25,000	25,000	5,240	2,000	2,239	2,000	1,600	
Expense											
OFFICE OPERATIONS	0	0		0		0		6,448	8,893	0	
ASSESS DIST OPERATIONAL EXP	0	0		0		0		1,713	1,770	0	
PERSONNEL EXPENSE	0	0		0		0		5,916	10,513	0	
ACCOUNTANT EXPENSE ENTRIES	0	3,500	0	0		0		8,148	8,144	0	
PROGRAM EXPENSE	313	18,873	38,000	23,780	25,000	3,764	2,000	30,444	43,188	56	
Maintenance Non-Personnel	0	0		0		0		0		0	
NCA Management	0	0		0		0		95,797	96,000	0	
Office Operational	0	0		0		0		17,550	12,361	0	
MERCATO EXPENSE	0	0		0		0		0		0	
PARKING DISTRICT EXPENSE	0	0		0		0		0		0	
Budget adjustment	0	0	6,265	0	-1,200	0		0	0	0	
Total Expense	313	22,373	44,265	23,780	23,800	3,764	2,000	166,016	180,869	56	
Net Income	-313	-6,265	-6,265	1,220	1,200	1,476	0	-163,777	-178,869	1,544	

Little Italy Association of San Diego
PROGRAM - BUDGET TO ACTUAL
July 2020 through June 2021

		Total Mercato		Merchandise		Military Events		Piazza Basilone		Total Piazza della Famiglia		PPP 1 Activity	
		Jul '20 - Jun 21	Budget	Jul '20 - Jun 21	Budget	Jul '20 - Jun 21	Budget	Jul '20 - Jun 21	Budget	Jul '20 - Jun 21	Budget	Jul '20 - Jun 21	Budget
Income													
	PPP Income - First round	0		0		0		0		0		252,029	252,029
	PROGRAM INCOME	412,382	405,669	3,586	20,000	750	1	11,000		57,800	28,750	0	
	MAINTENANCE NON-ASSESS INCOME	0		0		0		0		0		0	
	Total Income	412,382	405,669	3,586	20,000	750	1	11,000		57,800	28,750	252,029	252,029
		412,382	405,669	3,586	20,000	750	1	11,000		57,800	28,750	252,029	252,029
Expense													
	OFFICE OPERATIONS	0		0		0		0		0	0	655	
	ASSESS DIST OPERATIONAL EXP	0		0		0		0		0		0	
	PERSONNEL EXPENSE	0		0		0		0	0	0	0	66,289	
	ACCOUNTANT EXPENSE ENTRIES	0		0		0		0		0		0	
	PROGRAM EXPENSE	36,122	25,528	892	10,000	850	1	11,314	4,200	23,253	37,950	36,509	0
	Maintenance Non-Personnel	0		0		0		0		9,090		0	
	NCA Management	0		0		0		0		0		0	
	Office Operational	0		0		0		0		0		0	
	MERCATO EXPENSE	164,524	179,759	0		0		0		0		19,033	
	PARKING DISTRICT EXPENSE	0		0		0		0		0		6,783	
	Budget adjustment	0	0	0	10,000	0		0	5,640	0	13,000	0	129,268
	Total Expense	200,646	205,287	892	20,000	850	1	11,314	9,840	32,343	50,950	129,269	129,268
	Net Income	211,736	200,382	2,694	0	-100	0	-314	-9,840	25,457	-22,200	122,760	122,761

Little Italy Association of San Diego
PROGRAM - BUDGET TO ACTUAL
July 2020 through June 2021

	PPP 2 Activity		TOLI		Venue Rentals		TOTAL	
	Jul '20 - Jun 21	Budget	Jul '20 - Jun 21	Budget	Jul '20 - Jun 21	Budget	Jul '20 - Jun 21	Budget
Income								
PPP Income - First round	0		0		0		252,029	252,029
PROGRAM INCOME	0		36,672	28,000	24,000	50,000	674,699	618,597
MAINTENANCE NON-ASSESS INCOME	0		0		0		275	0
Total Income	0		36,672	28,000	24,000	50,000	927,003	870,626
	0		36,672	28,000	24,000	50,000	927,003	870,626
Expense								
OFFICE OPERATIONS	0		0		0		7,673	9,293
ASSESS DIST OPERATIONAL EXP	0		0		0		4,680	2,703
PERSONNEL EXPENSE	189,145		0		0		261,350	10,513
ACCOUNTANT EXPENSE ENTRIES	0		0		0		11,648	8,144
PROGRAM EXPENSE	9,743		0	3,000	1,828	24,000	272,763	240,664
Maintenance Non-Personnel	0		0		0		9,090	0
NCA Management	0		0		0		95,797	96,000
Office Operational	0		0		0		17,550	12,361
MERCATO EXPENSE	43,887		0		0		227,444	179,759
PARKING DISTRICT EXPENSE	0		0		0		6,783	0
Budget adjustment	0	274,105	0	10,000	0	4,225	0	449,180
Total Expense	242,775	274,105	0	13,000	1,828	28,225	914,778	1,008,617
Net Income	-242,775	-274,105	36,672	15,000	22,172	21,775	12,225	-137,991



**RESTROOM-USE AGREEMENT
BETWEEN LITTLE ITALY ASSOCIATION OF SAN DIEGO (LIA)
AND AMICI BOCCE CLUB (Permittee)**

Effective July 14, 2021, the LIA grants the Permittee access/use of the Amici House restrooms. The terms to this agreement are as follows:

Access Time

Permittee will have access to the Amici House restrooms during operating hours of the Convivio coffee cart. Traditionally those operating hours are Monday through Saturday from 7:00am to 3:00pm. Days and hours are subject to change based on Convivio's discretion.

If there is a special application submitted for a tournament or another activity outside the scope of the initial permit, the LIA agrees to have staff unlock and lock the perimeter gate. During the hours of use for this special application, the Permittee will be required to watch over the Amici House space and make sure that no other members of the public or non-Permittee persons enter the Amici House courtyard.

During Use

Permittee agrees to notify the LIA of any damage or repair issues immediately and will require their players to unlock and lock restrooms after each person's use.

Payment

Currently, the LIA is accepting a monthly fee of \$25 a month* for access/use of the Amici House restrooms. If the LIA Finance Committee chooses to alter the fee in the future, Permittee can agree to the revised fee and continue use. If the Permittee chooses not to pay revised fee, access/use of Amici House restrooms, will be revoked and keys will be required to be returned to the LIA.

Permittee will pay quarterly, 1st of each quarter, based on the following schedule*

- Q1: \$50 (August & September) – Pay August 1st
- Q2: \$75 (October, November, December) – Pay October 1st
- Q3: \$75 (January, February, March) – Pay January 1st
- ...and so on.

**This fee may change based on the LIA Finance Committee's approval fee structure.*

Frank De Santis, President
Amici Bocce Club

Date

Steven J. Galasso, President
Little Italy Association of San Diego

Date

LITTLE ITALY ASSOCIATION OF SAN DIEGO

2210 Columbia Street ▪ San Diego, CA 92101 ▪ Phone: 619-233-3898 ▪ Fax: 619-233-4866
Email: mail@littleitalysd.com ▪ Website: www.littleitalysd.com
Facebook: Little Italy San Diego ▪ Twitter / Instagram / LinkedIn: @LittleItalySD ▪ #LittleItalySD

From: Donnie Dee <Ddee@sdrescue.org>
Sent: Wednesday, July 21, 2021 7:19 AM
To: Marco Li Mandri <marco@newcityamerica.com>
Cc: Paul Armstrong <parmstrong@sdrescue.org>; Michelle Smith <msmith@sdrescue.org>; Michelle Lebeau <mlebeau@sdrescue.org>; Edwin Liku <eliku@sdrescue.org>; Laura Bertagnolli <lbartagnolli@sdrescue.org>
Subject: SDRM/Little Italy Partnership Proposal

Hey Marco, good morning. About to jump on a plane and wanted to get this proposal to you for review before I left. Happy to have a phone call with you and Paul later today or sometime tomorrow. Just let me know if that is helpful.

Couple of thoughts with regard to the proposal:

- We are super excited about the potential of this partnership and believe it could be a model for other associations and community groups. So...thanks for your leadership and taking the initiative on this.
- You will see in the proposal two options.
- Option #1 is essentially two part time workers to make sure all 7 days are covered without needing Overtime.
- This option can work but limits us to shift coverage and is difficult connecting to comprehensive services.
- Option #2 gives us a full-time Coordinator and an Outreach worker and better integrates with our Programs and Services.
- This option will cost more than the proposed budget for you but we are willing to contribute to this option because we will use both positions internally when they are not covering a shift.

Take a look at what we are proposing and let me know if you have any questions. Have copied my Leadership Team so they are briefed on this project. Have a great day my friend.

By the way, wanted you to see the “big news” at the Mission. We are establishing Navigation Centers throughout the County.

- **Oceanside decision in the News:**
 - [1st UT article](#)
 - [2nd UT article](#)
 - [Channel 10 Interview](#)



Little Italy Association Outreach Program

The Little Italy Association approached the San Diego Rescue Mission (SDRM) SDRM to explore providing outreach services with an anticipated budget of \$6,000 per month in and around Little Italy.

SDRM is providing two options. The first option is for services within the anticipated budget. SDRM is providing a second option to offer more comprehensive services.

Intent: SDRM will provide outreach-oriented activities to invite people experiencing homelessness to engage in services or go to shelter. The intent is to assist The Little Italy Association in compassionately addressing homelessness while also enabling businesses to operate and maintain the vibrant atmosphere of Little Italy.

Hours: 7 days a week from 6:00-9:00 am and 3:00-6:00 pm.

Option 1:

- SDRM will provide at least one staff person for the established hours.
- SDRM will engage with people experiencing homelessness in a compassionate and trauma informed manner.
- SDRM will determine the person's level of interest in going to a shelter or enrolling in a program.
- SDRM will provide information and resources to the person
- In situations where the person is interfering with a business, SDRM will engage and encourage the person to transition to a location that is less disruptive.
- SDRM will provide transportation to individuals willing to go to shelter.
- SDRM will provide reporting on number of encounters and the outcomes of those encounters.

Option 2 (includes all the elements of Option 1):

- SDRM will coordinate a team of two for the established hours. The team will consist of one staff and one volunteer or two staff members.
- SDRM will be available for on call support outside of the established hours for businesses to reach out for assistance.
- SDRM will develop an intentional engagement plan. This plan will be designed to develop relationships and assist in system navigation.
- SDRM will coordinate efforts with other service providers to enable a higher level of engagement. This would include developing a by-name list for the area surrounding Little Italy to connect people experiencing chronic homelessness with services to help them get off the street permanently.

Cost:

Option 1: \$6,000/month or \$72,000/annual

Option 2: \$10,000/month or \$120,000/annual

From: Maegan Teague <Security@offdutyofficers.com>
Sent: Tuesday, July 20, 2021 3:08 PM
To: Christopher M. Gomez <chris@littleitalysd.com>
Subject: Chris here is your Off Duty Officers Security Quote



- Off Duty Officers, Inc. -
Security Personnel Quote

Dear Chris,

Thank you for the opportunity to present our pricing proposal for security services.

ABOUT OFF DUTY OFFICERS, INC.

Off Duty Officers Inc. was founded in 1993 and is a leader in providing off duty and retired law enforcement personnel for private security needs.

Since its founding, Off Duty Officers, Inc. has expanded to provide both armed and unarmed, off duty and retired law enforcement personnel nationwide. The company's security services cover the gamut of live security guard applications. These include: standing guard with live patrol and/or drive patrols for short and long term coverage, security for corporate events, workplace violence threats, loss prevention, corporate retreats, charity events, trade shows, executive and celebrity protection, private parties, weddings etc.

OFF DUTY OFFICERS SECURITY SERVICE CAPABILITIES

Below is a representative sample of services:

- Facility/ Building Security
- Employee Terminations
- Shareholder Meetings
- Construction Site
- Trade Shows
- Executive Protection
- Workplace Violence Protection

- Loss Prevention
- Corporate Retreats
- Labor Dispute

Off Duty Officers, Inc. excels in tailoring and maximizing interlocking security functions to address specific customer needs and requests and to provide our customer a “one stop” security provider option.

Employing the industries most qualified security personnel, customers receive a seamless, high functioning interrelationship between the security program elements, professional on-site and field supervision personnel and their contacts within each customer’s facility, operations, loss prevention and/or human resource functions.

OFF DUTY OFFICERS- QUALIFICATIONS

For more than 25 years, Off Duty Officers, Inc. has delivered best-in-class corporate security to major retailers and commercial facilities across the United States.

The entire Off Duty Officers team is devoted to communication, setting expectations and managing with dedicated personnel.

Pricing for the security service you have requested is listed below:

Description of Service: 2 officers bike patrol (client will provide bikes)

Location of Service: San Diego (little Italy), CA

Service Dates and Time: F/S: 5PM - 11PM

Service Option 1

Service Type: Unarmed- Uniformed

Price: \$55.00* -Per Hour Per Off Duty Officer (Current/Retired Law Enforcement)

*1 year contract commitment required - Part Time Hours

Service Option 2

Service Type: Unarmed- Uniformed

Price: \$75.00*-Per Hour Per Off Duty Officer (Current/Retired Law Enforcement)

*Month to Month Only - No Contract Term Commitment

*Quoted and/or billed rates include all sales/service taxes when applicable.

*Quote valid for 30-days.

If you accept this quote, please click the link below so we begin scheduling your security staff as soon as possible.

[Accept Quote!](#)

If you have any questions or concerns, please feel free to contact us at any time!

Maegan Teague

Director of Business Development | Off Duty Officers, Inc.

Work: (888) 408-5900 Ext. 109

Email: Mteague@offdutyofficers.com

Website: www.offdutyofficers.com

Off Duty Officers, Inc. 2365 La Mirada Dr. Vista, California 92081-7863 United States (760) 509-4817