



Little Italy Association of San Diego – Finance Committee
Tuesday, July 28, 2020 at 9:00am
Zoom Virtual Meeting: <https://us02web.zoom.us/j/6192333898>
or call 1-669-900-6833 / Meeting ID: 619 233 3898

CLOSED SESSION TO DISCUSS CONTRACTUAL ISSUE ON ITEM 11

1. Introductions – Bryan Thompson, Chair

- a. All participants will be put on mute during the topic presentation and then the moderator will unmute the microphones to take comments/feedback. Please keep comments directed to that particular topic.

2. Next Meeting: _____

3. Review June 30, 2020 Finance Minutes

Action Item

4. Grants & SBA Funds

- a. County Small Business Stimulus Grant
 - b. SBA EIDL Staff Recommendations for use of \$50,000 after receipt of first installment of FY21 assessment funds.
Action Item
 - i. Pay-Off of Pressure Washer Lease - \$17,500
 - ii. Reserve Study of LIA Amenities - \$7,000
 - iii. Dumping Trailer - \$6,000 (Maintenance & Landscaping Use)
 - iv. Small Chipper - \$3,000 (Landscaping)
 - v. 250G Waterdog - \$3,000 (Landscaping)
- GIS Amenities Software - \$15,000

5. New Finance Committee Roster

- a. Bryan Thompson (Chair), Frank Stiriti, Steve Galasso, Danny Mocerri, Lou Palestini, Luke Vinci, Michelle Van Rooyen, Jeri Keiller, Rich Gustafson, Catt White, Tom Zolezzi, & Joe Cordileone – 12 Members
- b. Bylaw Amendment to Clarify Function of Finance Committee – Review in August

6. *Al Fresco* Update

- a. Restaurants Contribution for Little Italy Events Oversight - \$50/Day per Restaurant
- b. Use of Parking Meter Revenues for Crowd Rails
- c. Incidental Charges for Moving Planters – Forklift & Labor

7. Renting of Piazza Basilone to Civico 1845 & Piazza della Famiglia Table Sets to Adjacent Businesses

Action Item

8. Creation of Outdoor Dining Task Force

Action Item

LITTLE ITALY ASSOCIATION OF SAN DIEGO

9. Amici Park RFP (Luke Vinci, Chair) – To City by Labor Day

10. Civil Sidewalks Task Force

- a. Seeking Grant for Banker’s Hill & Little Italy in FY21

COMMITTEE MEMBERS TO GO INTO CLOSED SESSION TO DISCUSS CONTENT OF THE NEW CITY AMERICA, INC ADMINISTRATIVE CONTRACT WITH LIA ATTORNEY MIKE ZARCONI. STAFF AND THE PUBLIC TO BE EXCLUDED FROM THE MEETING AT THIS POINT.

11. NCA Contract Discussion & Recommendation

- a. Distribution to Finance Committee – Today
- b. Distribution to Board of Directors – Aug. 4, 2020
- c. Discussion at Finance with Recommendation to Board – Aug. 2020 **Action Item**
- d. Closed Session at Board to Consider Finance’s Recommendations – Sep. 1, 2020

12. Reopen Committee from Closed Session and Report the Findings on Any Decision to the Public

13. Adjournment

Old Business

It is the practice of the LIA to formally request that an item under Old Business be pulled from the Agenda and placed on a future Agenda for Discussion and/or Action.

- a. SBA PPP
- b. Davi Tours
- c. BID: AirBnB Funds

TEMPORARY MODIFICATIONS TO THE BROWN ACT DUE TO COVID-19: *Based on current COVID-19 directives and mandates, Governor Newsom has modified and suspended some of The Brown Act requirements temporarily. For a list of the items that Governor Newsom has modified or suspended, visit www.LittleItalySDMeetings.com (Page 4, Section 11). **THE BROWN ACT:** Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas at 2210 Columbia Street, San Diego, CA 92101 and the LIA website. Action may not be taken on items not identified as such and posted on the agenda. Meeting facilities may be accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Chris Gomez at 619 233-3898 at least 48-hours prior to the meeting.*



Little Italy Association of San Diego – Finance Committee
Tuesday, June 30, 2020 at 9:00 a.m.
Virtual Zoom Meeting

Present: Lou Palestini, Danny Mocerri, Frank Stiriti, Rich Gustafson, Catt White, Bryan Thompson, Michelle Van Rooyen, Jeri Keiller, Luke Vinci

Staff: Marco Li Mandri, Chris Gomez, Rosie De Luca

MINUTES:

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
Introductions	Frank Stiriti, the Chair, called the meeting to order at 9:05.	No action taken
New Chair	Frank Stiriti has served as interim Chair of the Finance Committee for the past 18 months. Bryan Thompson has expressed interest in the position as Chair. Marco thanked Frank for stepping in and serving as the Chair when we had lost Tom Cervello and Marianna Brunetto.	Jeri moved and Frank seconded appointing Bryan Thompson as Chair of the Finance Committee, the motion was approved unanimously.
Next Meeting	As is the case at all the meeting, this is an agenda item at the top of the agenda, the next meeting was scheduled for Tuesday August 25 th , 2020 at 9:00 a.m.	Action taken to confirm the next meeting
Review of May 29th Joint Org/Finance Committee minutes	The minutes of the May 29 th , 2020 were reviewed	Jeri moved and Luke seconded approval of the May 29th, 2020 minutes. The motion was approved unanimously
Grants and SBA funds a. County grant	a. – d. Chris and Jeri gave an update on the status of the County grant for \$25,000, the Payroll Protection Program grant for \$252,000	The staff recommendation for use of the EIDL funds, based

LITTLE ITALY ASSOCIATION OF SAN DIEGO

2210 Columbia Street ■ San Diego, CA 92101 ■ Phone: 619-233-3898 ■ Fax: 619-233-4866
 Email: mail@littleitalysd.com ■ Website: www.littleitalysd.com
 Facebook: Little Italy Association of San Diego ■ Twitter: @LittleItalySD

<p>b. SBA PPP c. EIDL Loan d. Staff recommendations</p>	<p>and the Economic Injury Disaster Loan funds of \$150,000. Chris, Marco, and Jeri discussed what staff was recommending for use of the EIDL funds. The PPP funds have been allocated for payroll. Staff is recommending that we set aside \$100,000 for cash flow purposes and allocate \$50,000 of the EIDL loan for immediate needs, consistent with the provisions of the loan, once we receive the MAD advance and the Parking advance – probably sometime in early September. This recommendation will be made to the Board at its upcoming July meeting.</p>	<p>upon the 30-year payback and the 2.75% interest rate was approved by consensus.</p>
<p>Bollards status</p>	<p>Marco and Chris gave an update on the bollards and the transfer of funds from the City once the Parking District funds have been approved for FY 21 by the City Council. The bollard program should begin construction sometime in September</p>	<p>No action taken</p>
<p>FY 21 budget</p>	<p>All the budgets for FY 21 including the BID, MAD, MAD Non-Assessments, Parking and Programs were reviewed. Louie raised questions if the proposed \$20,000 or 5% annual increase to the NCA Admin account was including in the programs budget. Marco stated that the programs budget should be approved with the current contract amount, without any supplement until the Board has voted on this. Discussion followed</p>	<p>Frank moved and Bryan seconded approving all budgets as presented with the amendment that no increase in the NCA admin contract be approved, \$20,000, until the Board votes on the new contract. The motion was approved with Jeri and Catt abstaining since they are both employees/contractors of the Association.</p>
<p>Bylaw amendments</p>	<p>Jeri discussed the issue of the need of appointed members of the Board to the Finance Committee due to the number that sporadically attend meetings. The Finance Committee will need to have its role defined in the bylaws so there is a set number of appointed Board members which will be making decisions on behalf of the Board. The number of Finance Committee members cannot exceed 50% of the current Board membership due to the Brown Act. The tasks of reviewing and deciding on</p>	<p>No action taken</p>

	<p>complex financial issues of the Association will be assigned to the Finance Committee. Marco asked that anyone who might want to be on the Finance Committee as a standing member appointed by the Board, to turn their name into Chris for submittal to the Board for consideration at the August Board meeting. Discussion followed</p>	
Old Business	<p>The NCA Admin contract is done, and just needs to be finally approved by Zarconi. Marco stated that he will send it out as soon as the Zarconi has given final approval. Discussion followed. Danny and Louie asked if Zarconi or NCA wrote the contract and who is paying Zarconi to review the contract. Marco and Jeri reported that NCA wrote the rough draft contract and Zarconi broke it down into three exhibits – and the wording just had to be finalized. Marco reported that Mike Zarconi is the attorney of record and it would be a conflict of interest for NCA to pay LIA’s attorney to write a contract that includes NCA’s administration scope and compensation. So, the LIA was paying Zarconi’s firm to do this contract, as all other contracts with the Association.</p> <p>Other issues of old business included the status of Davi tours, the BID Airbnb issue, and the reserve study</p>	No action taken
Adjournment	The meeting was adjourned at 10:45.	

Minutes taken by Marco Li Mandri, staff