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**CALL TO ORDER | OPEN FORUM**

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**Call to Order / Open Forum**

Board Chair, Andy Boian, called the meeting to order at 8:03 am. A quorum was confirmed.

**Members present:** Andy Boian, Johnny DeBrito, Terri Garbarini, Sean Huggard, Matt Joblon, Tony Jordan, Rosella Louis, Lisa McInroy, Michael Moore, Carrie Newman

**Members absent:** All board members present; no absences

**Staff present:** Richard Barrett, Lisa Voss, Jeanne St. Onge, Pat Allison, Kat Libby, Jessica Davis

**Representatives, Guests and/or Owners present:**

CliftonLarsonAllen (CLA) – Thuy Dam, Principal, State & Local Government

Public Comment: No members of the public were present

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**MONTHLY BUSINESS**

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Upon opening the meeting, the Chair requested board approval of the August minutes.

**Approval of Meeting Minutes:** Motion by Sean Huggard to approve the meeting minutes of August 28, 2024. Second by Lisa McInroy. Vote: Unanimous in favor.

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**COMMITTEE REPORTS**

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**Finance Committee**

Thuy Dam reported on financials through July 31st with little to no variance. Thuy stated there were no significant variances in the Executive Summary with property taxes collected at 99.5% which is the highest she's seen from prior years. The finance committee reviewed the first draft of the 2025 budget and will meet once more to finalize in anticipation of the board's consideration for adoption at the September 25<sup>th</sup> board meeting.

**Approval of August Financials:** Motion by Lisa McInroy to approve the August financial statement. Second by Johnny DeBrito. Vote: Unanimous in favor

**Operations – Richard Barrett**

Richard updated the board on the holiday lighting contract requiring approval for the upcoming season. With over 40 vendors bidding on the proposal, the selection was narrowed to four vendors before a final conclusion was made.

**Approval of Holiday Lighting Contract:** Motion by Johnny DeBrito to approve the 2024 installation, removal and post-season storage of lights. Second by Carrie Newman. Vote: Unanimous in favor

**Marketing – Lisa Voss**

Lisa discussed the postponement of the fall *Creektoberfest* event in collaboration with the German American Chamber of Commerce to allow more preparation time for an exciting and noticeable event next year. Lisa also informed the board of the departure of Kat Libby from the Marketing team.

**NEW BUSINESS**

There was no new business to discuss.

**ADJOURN**

**Adjourn:** With no further discussion, questions or comments, Board Chair, Andy Boian, moved for the board to enter into executive session for the purpose and discussion of proprietary matters.

**Approval to Move into Executive Session:** Motion by Johnny DeBrito to approve moving into Executive Session. Second by Michael Moore. Vote: Unanimous in favor.

This Executive Session is held in accordance pursuant to Section 24-6-402(4)(e), C.R.S. The board unanimously approved moving into executive session at which time the regularly scheduled board meeting with staff and guests was adjourned at 8:15 a.m.

**UPCOMING BOARD MEETING DATES**

- September 25, 2024 – 8:00 am
- October 23, 2024 – 8:00 am
- November 20, 2024 – 8:00am
- December 19, 2024 – 8:00am

**UPCOMING EVENTS:**

- Winter Wonderland Event Series – November 14 – December 24
- The Million Light Plug-In – November 21
- Holiday Market – November 21 – December 24
- Mistle Lounge – November 21 – December 24
- Giving Machines – November 21 – December 31
- Small Business Weekend – November 29 – December 1
- Saturday Night Lights – December 7, 14 and 21
- Chanukah Celebration – December 29