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# Longmont Downtown Development Authority
# Monday, August 10, 2026 Board Meeting Agenda
# 1 pm – VIRTUAL (details below)

**Present:** Linda Bueno, John Creighton, Chris McGilvray, Ex-officio Member: City of Longmont, Teresa Molloy, Council Member Alex Kalkhofer (attended online), Jim Wardell

**Absent:** Wes Parker, Joe Perrotto, Eric Kawczynski

**Staff:** Executive Director, Kimberlee McKee; Del Rae Heiser, Colin Argys

**Guests:** John Chmil (Lyons Gaddis)

**Join:** https://teams.microsoft.com/meet/286237948648548?p=VrLX2WUpBCkK6XpdXG

Meeting ID: 286 237 948 648 548 Passcode: wT7vB93a

1. REGULAR MEETING CALLED TO ORDER AND SILENT ROLL TAKING
2. BOARD AND EX-OFFICIO MEMBER COMMENTS - none
3. PUBLIC INVITED TO BE HEARD (5 MINUTE MAX PER SPEAKER)
4. CONSENT AGENDA
   a. Approval of Agenda
   b. Approval of July 8, 2026 Board Minutes

   **MOTION:** Alex Kalkhofer moved to approve the Consent Agenda. Jim Wardell seconded. **Motion carried.**
5. NEW BUSINESS
   a. 2027 Budget – The Board reviewed the proposed 2027 budget as outlined in the Board Communication. Efforts were made to keep expenses as low as possible. Funding was included for new 600 Main programming and events.Chris asked whether funds carry over; Teresa confirmed they do. Kimberlee clarified that the Advance Longmont 3.0 payment would occur this year. Alex asked whether sharing data with the City would result in any loss of information; staff confirmed it would not. Visit Longmont does not use Placer AI but uses a different tourism-focused platform.
   **MOTION:** Alex Kolkhofer moved to approve the budget as presented. John Creighton seconded. **Motion carried.**
   b. LDDA Board Leadership/Committees – The Board reviewed current leadership roles and committee assignments. The possibility of appointing a different representative to the LURA board was discussed. Alex volunteered to take over Wes's position on the LURA board.

   **MOTION:** Jim Wardell moved to approve the Board and Board Committee positions as presented. Alex Kalkhofer seconded the motion. **Motion carried.**
6. OLD BUSINESS

   a. 600 Main Update – The contract with KCI Construction has been signed. Additional progress updates were included in the Board Communication.
7. LONGMONT CREATIVE DISTRICT UPDATE – The Jester's mural was dedicated on Saturday, August 8, in partnership with FRCC students and the public. Arts Week will begin September 12.
8. FINANCE REPORT – The office lease ends August 31; staff is awaiting finalization of the new lease at 515 Kimbark St. The current location will be month-to-month through the end of October. Moving bids are being collected. Additional funds may be required to complete the office move.
9. EXECUTIVE SESSION for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402.4.e. (Downtown Development Authority – Urban Renewal Authority overlapping districts)

   Alex left the meeting at 1:26pm

   **MOTION:** John Creighton moved to enter into Executive Session at 1:27pm. James Wardell seconded. **Motion carried.**

   John Chmil joined the meeting at 1:29pm

   Executive Session ended at 2:17pm

   **MOTION:** John Creighton moved to exit the Executive Session. Jim Wardell seconded. **Motion carried.**

   The Board directed to proceed as discussed in Executive Session.

10. EXECUTIVE DIRECTOR'S REPORT – Kimberlee reported on a retail recruitment visit to the Tennyson neighborhood. Several businesses expressed interest in learning more. Efforts continue to retain an existing Downtown business. A sidewalk sale was held on August 8; early attendance was strong, though weather became very hot. Over 32 Downtown businesses participated. Kimberlee will facilitate a session at FRCC for faculty and staff on being an urban campus. Jim asked about Slade Glass; the business has closed and will not reopen. The corner location remains an asset. The next Board meeting is scheduled for Wednesday, August 26. All members present indicated they would be available.
11. ITEMS FROM STAFF - none
12. BOARD MEMBER COMMENTS – Jim noted that their summer intern is returning to CSU and shared appreciation for her contributions.
13. ADJOURN -

    **MOTION:** John Creighton moved to adjourn the meeting. Jim Wardell seconded. **Motion carried.**

**Chris McGilvray**
**Board Chair, LDDA**

Kimberlee McKee

**Kimberlee McKee**
**Executive Director, LDDA**