

Development Review Committees (DRC) in Special Public Interest (SPI) Districts

Development Review Committees (DRC) have been established as an advisory group for the purpose of providing to the Director of the Bureau of Planning (and staff) formal comments on Special Administrative Permit (SAP) applications within a particular SPI zoning District. Applicants are required to make a presentation of their project to the applicable DRC committee.

Each DRC shall consist of several members representing a property owner, business owner or resident, and an applicable neighborhood organization located within a particular SPI district.

The DRC convenes monthly or as needed to comment on SAP applications within a particular District. Each DRC shall have a time period of 30 days from the date the formal SAP is presented to the DRC to submit written recommendations concerning a project to the Director of the Bureau of Planning.

DRC Committees (established by City Council Resolution)

- SPI-1 Downtown
- SPI-15 Lindbergh Transit Center
- SPI-16 Midtown District
- SPI-17 Piedmont Avenue

Meeting Dates and Locations

Downtown SPI-1

Meetings held the fourth Thursday of each month
Central Atlanta Progress, 50 Hurt Plaza, Suite 110
404/ 522-3344
Contact: Jennifer Ball at jball@atlantadowntown.com

Midtown SPI-16 and SPI-17

Meetings held the first Thursday of each month
Midtown Alliance, 999 Peachtree Street, Suite 730
404/892-4782
Contact: Will Herbig at Will@midtownalliance.org

Lindbergh SPI-15

Meetings held the third Wednesday of each month
MARTA Headquarters, 2424 Piedmont Road
Contact: City Staff

Application Submittal and Review Process

- 1) Pre-application meeting with Bureau of Planning staff
- 2) File SAP application with the Bureau of Planning
- 3) Contact DRC coordinator:
 - a. No later than a week before a scheduled meeting to get on that month's agenda
 - b. Submit electronic copies (DRC coordinator and City staff) of project information as noted below
- 4) DRC committee members may request that applicant's make a presentation to their organization and that City Staff consider recommendations from these organizations in addition to those from the DRC.

Project Submittal Requirements

- 1) Written Summary of proposed scope of work
- 2) Identification of all variations requested with written justification provided for each.
- 3) PDF drawings of site plans and building elevations as applicable to the project scope of work.
- 4) Provide hardcopy handouts (no larger than 11" x 17") at DRC meetings for committee members.

Committee Review Responsibilities

- 1) Make recommendations on projects concerning zoning requirements and variations requested
- 2) Submit recommendations to the Bureau of Planning Staff and applicant within 10 days of scheduled DRC meeting, or 30 days if application is presented to a committee member's respective neighborhood or NPU organization.
- 3) Make other recommendations for consideration by Bureau staff and the applicant to consider. However, these may not necessarily be pertaining to specific zoning requirements.