



ADDENDA

DATE: August 24, 2022

SUBJECT: RFQ-202208-01 Addendum #1

SIGNATURE OF PURSUIT LEADER

ACKNOWLEDGING RECEIPT OF ADDENDUM #1: _____ **Date:** _____

The following are ADID responses to requests for clarifications regarding RFQ-202208-01 **(in green)**:

1. Due to the number of area classes required and the number of firms to cover the scope of services, may we submit the table of Area Classes required under 4. *Area Class Summary Form and Notice of Professional Consultant Qualifications* as an 11x17 page?
 - **Yes, teams may submit the area class table on one or multiple 8.5"x11" or 11"x17" pages.**
2. Page 9 of the PDF under Section C.1.d. allows one page to Identify Additional Resources; however, the submittal format list on page 28 of the PDF does not show allowance for one page for C.1.d. Identify Additional Resources. Please confirm this page is allowed.
 - **Yes, this page for "Identify Additional Resources" is allowed, its exclusion from the list on page 28 is an error.**
3. Are there precedent projects you are looking at?
 - **There are several capping projects from around the US that offer applicable ideas and lessons-learned in terms of design, funding, implementation, and governance. Examples include Klyde Warren Park in Dallas, Penn's Landing Expansion in Philadelphia, Millennium Park in Chicago, Presidio Tunnel Tops in San Francisco, and Rose Kennedy Greenway in Boston. However, none are a perfect model for the Stitch to emulate.**
4. Can you break down the structure of the scoring for phase I, phase II, and the interview?
 - **Teams responses are scored in each category on a 0-5 scale with 0 representing unqualified, 1 representing minimally qualified, and 5 representing exceptionally qualified and weighted based on the percentages below:**

Selection Criteria for Phase I:

- A. Area Class Requirements and Certification – Does or Does Not Meet Requirements**
- B. Project Manager, Key Team Leader(s) and Team's Experience and Qualifications – 20%**
- C. Project Manager, Key Team Leader(s) and Prime's Resources and Workload Capacity – 20%**

D. Additional Resources and Challenges – 10%

Selection Criteria for Phase II:

E. Technical Approach – 30%

F. DBE Utilization Plan – 10%

G. Past Performance – 10%

5. In the past there was interest in preparing the Stitch to support various types of low-rise vertical building structures and pads. Is the intent to consider this type of resilience/flexibility?
 - **Yes, the Vision Plan from 2016 planned several buildings servicing various park and operations functions including (but not limited to): park vendors, restrooms, maintenance facilities, and fire/life-safety/security system operations buildings. The RFQ lists an Architect Key Team Leader in consideration of such buildings.**

6. Are cover letters allowed to be included in the submission?
 - **Yes, teams may add a one-page cover letter to their Phase I and Phase II submission package, if desired. Please include the optional cover letter immediately following the Cover Page. The cover letter will not be scored specifically, but rather it is an opportunity to summarize or highlight key features of the team's qualifications and/or technical approach.**

7. My team and I noticed that to be considered, the prime consultant needs to be pre-qualified with GDOT for certain area classes listed in the RFQ, and the team (including subconsultants) has a longer list of GDOT pre-qualifications. Could you confirm if I understand correctly, and embellish on how far along in the GDOT prequalification process for each area class that prime & subconsultants need to be in order to not be disqualified? Could you confirm if each consultant (or the overall multi-consultant team) needs to be pre-qualified for every area class listed in the RFQ's tables?
 - **The requirements for prequalification are outlined in section 5 of Exhibit I of the RFQ. The applying team must collectively meet all GDOT prequalification categories and have active GDOT prequalification for each category listed at the time of the Phase I due date (Sept. 13, 2022). The prime consultant must meet all the prime consultant categories (5.A). Subconsultants on the team are not required to meet any of the GDOT prequalification categories in category 5.B. so long as the team collectively meets all required GDOT prequalification categories.**

8. This is a major project which will require large teams and a significant business investment to pursue. Would CAP/ADID consider limiting the shortlist number to three teams?
 - **ADID would like to maintain the option to shortlist 3- 5 teams for Phase II.**

9. Similar to GDOT procurement, if CAP/ADID receives five or fewer proposals, will all firms be shortlisted?
 - **If ADID receives five or fewer proposals the selection committee will select 3-5 teams to be shortlisted.**

10. Because GDOT projects can be decided by the cumulation of Phase I and II scores, is the interview considered a tie breaker? How is the interview being scored? Would the interview potentially result in changes to the Phase I or Phase II scores?
 - **Interviews, if requested by the selection committee, will focus on the Phase II selection criteria and influence Phase II scores. The selection committee will not finalize Phase II scores until after interviews are conducted.**

11. GDOT style proposals are meant to be prescriptive and transparent, with decisions clearly rendered after Phase II. Based on GDOT standard scoring criteria, a firm can be ranked third and have no possible way of winning the contract based on Phase I and II scoring. Firms ranked fourth and fifth would simply be throwing away their own time and energy, as well as that of the selection committee. If CAP/ADID considers more than three firms for the shortlist, would CAP/ADID consider releasing the Phase I scores before Phase II and the Phase II scores before the interview? This would enable firms who are not capable of winning the contract to withdraw from the pursuit, saving everyone involved time and money.
 - **All teams selected for Phase II will have a pathway to being the top-ranked firm. ADID will not release Phase I and II scores prior to the conclusion of the selection process.**

12. To ensure equal opportunity for all firms participating, would CAP/ADID consider releasing all digital files prepared by other firms that developed the conceptual content for the Stitch such as CAD files; Microstation files; Revit Models; digital surveys/lidar scans; etc.
 - **Native files that were used to generate previous Stitch studies are not readily available and will not be provided prior to the close of the procurement. If the selected team desires, CAP/ADID will work to gather and organize available native files and provide them to assist with development of project deliverables. The attachments to the RFQ provide information that may assist the teams in responding to the RFQ.**

13. If the consultant meets the goal of 16.7% DBE participation, will they receive the full 10% from the scoring? If not, what criteria is CAP/ADID considering in scoring this portion of the proposal?
 - **The selection committee will evaluate the DBE utilization plan per the criteria outlined in RFQ section V. Selection Criteria for Phase II.**

14. During the pre-proposal meeting, the addition of a cover letter was discussed. GDOT procurements don't allow cover letters to keep the focus on scoring the proposal. What is the scoring for the cover letter and how does it relate to the scoring of Phase I and Phase II?
- **The cover letter will not be scored specifically, but rather it is an opportunity to summarize or highlight key features of the team's qualifications and/or technical approach.**
15. A typical GDOT Phase I generally has three Key Team Leads; this proposal requests twenty-five. Can you break down how the scoring will be applied for the section requiring twenty-five resumes?
- **Resumes will be collectively evaluated on a 0-5 scale with 0 representing unqualified, 1 representing minimally qualified, and 5 representing exceptionally qualified. The selection team will evaluate the Key Team Leaders per the criteria outlined in RFQ section IV. Selection Criteria for Phase I.**
16. Are team member projects allowed or only the Prime?
- **Submitting teams may submit team member projects as specified in RFQ section VI -Instructions for Content and Preparation of Statements of Qualifications - Phase I Response.**
17. Regarding resumes for Project Manager and Key Team Leaders: The requirement to provide "Relevant experience utilizing GDOT specific processes, manual or guidance" is typical for GDOT proposals. However, for The Stitch, are you certain this item applies to both the PM and KTL's or can it be removed from the required items for all resumes?
- **If no relevant experience utilizing GDOT specific processes, manual or guidance applies to the Project Manager or Key Team Lead listed, please respond "None." for RFQ sections VI.B.1.e or VI.B.2.d.**
18. Regarding the required content format, could you please elaborate on A. Consideration Checklist on page 29 of the RFQ? There is no other mention of a checklist, and on page 7 (Instructions for Content and Preparation of Statement of Qualifications – Phase I Response) A. is Administrative Requirements.
- **The consideration checklist requirement is not applicable to this RFQ and was listed on Attachment 1 by mistake. Please disregard this item.**
19. Is back cover not required?
- **A back cover is not required.**