

Job Description Safety Ambassador Downtown Indy Inc.

Downtown Indy, Inc. exists to improve Downtown. It is action-oriented and addresses critical issues that affect Downtown's growth and well-being. DII focuses on planning and development, management and safety and marketing and activation of Downtown Indianapolis. DII has a strong team environment where success depends upon collaboration and coordination within the organization and with other agencies, businesses and government entities.

Downtown Indy Inc. desires to focus an enhanced safety within the mile-square safety and security program by utilizing staff with a specific focus of patrolling downtown on foot and providing "eyes and ears" of unwelcome activity.

DII seeks staff to supplement DII's current staffing expertise and provide a daily focus on streets within the mile-square. A description of the position and responsibilities follows.

I. General Description

The Safety Ambassador will provide a high level of visibility at the street level to carry out a wide variety of tasks SUCH as patrolling, being observant, and being a deterrent to crime and to improve the overall appearance of the downtown footprint.

II. Preferred Background, Experience and Skills

- Must be able to lift at least 50 pounds
- Must be physically able to be on foot for eight hours/daily
- Must be able to complete training from Indianapolis Public Safety Foundation.
- Must be able to communicate effectively with IMPD and DII personnel thru 2-way communication devices and/or cell phone
- Must be able to converse with the visiting public

III. Responsibilities

- A. OBSERVE AND REPORT - while on patrol be watchful for unwanted behaviors or criminal activity and report via two-way radio. Must be able to articulate an accurate description of persons, vehicles, and other similar identifiers. Be on the watch and serve as the “eyes and ears” for IMPD and DII.
- B. BUSINESS RELATIONS – while patrolling, periodically enter and engage with business owners and inquiry as to safety or security concerns and report per DII procedures.
- C. VISITOR RELATION – serve as goodwill ambassadors, information sources and positive welcoming advocates for Downtown Indianapolis.
- D. OUTREACH – participate with homeless outreach efforts by communicating with the IMPD Homeless Task Force regarding intervention efforts of the downtown homeless population.
- E. VISIBILITY – upon request, be mobilized to downtown public events or other “crowd gatherings” as added visual uniformed deterrence.

IV. The funds used to support this position as part of the City’s Downtown Safety Program are derived from the City’s allocation out of the Coronavirus Local Fiscal Recovery Fund, CFDA No.21.027, created by Section 9901 of the American Rescue Plan Act (ARPA). All personnel hours charged for the Downtown Safety ARPA program will be devoted to the approved ARPA program and budget.

Please submit an application of your interest to tim@downtownindy.org