

**Maintenance/Capital Improvement Committee Meeting Minutes**  
**151 Martin Street Conference Rooms 202 & 203**  
**May 12, 2026**

**Members in Attendance:** Sarvy Lipari (Chair), Bill Roberts, Steve Quintal, Doug Fehan  
**Members Absent:** Michele Taddei, Amy Pohlod  
**Staff Present:** Erika Bassett, Melinda Comerford  
**Guests:** Beth Hussey

Chairperson Lipari called the meeting to order at 8:33 a.m.

**Approval of Minutes:** Motion by Fehan, seconded by Quintal, to approve the minutes dated April 14, 2026. All ayes, motion passed.

**Public Comment:** None

**Lot 6**

- **Maintenance – Electrical:** Bassett advised that DTE has shifted their electrical pole work timeline to the fall 2026.
- **Mural:** The committee reviewed two concepts from one artist. The committee would like to pursue a call for entries, to engage with additional artist ideas and proposals. Bassett to draft a call for entries to present to the committee for review. Motion by Fehan, seconded by Quintal to expend up to \$1,000 for an initial paint coating on the wall of the building (588 North Old Woodward Avenue) in preparation for a future mural. All ayes, motion passed.

**Ongoing Updates**

- **Willits Alley:** Bassett reported that the initiatives in Willits Alley are progressing. Bassett met with the Public Arts Board and is working on a call for entries for sculpture art. The buildings at the Maple end of the alley have been repaired and painted. Bassett to continue to work with City Engineering and DTE to order the light pole arms.
- **Holiday Lighting 2025/2026:** Bassett reported that the total cost for holiday lighting was \$19,916.84.
- **Holiday Tree Replacement:** Bassett reported that DPS is working with the City Attorney on the agreement and will be submitting a memo to the City Commission soon.
- **Powerwashing:** Bassett reported that powerwashing is progressing and should be complete next week.
- **Light Pole Banners:** Bassett shared the light pole banner creative and reported that the banners would be delivered this week.
- **Merrill Street Lighting:** Bassett met with the Merrillwood team to revisit the Merrill Street lighting concepts and is awaiting a response. The Merrillwood team is working to identify a contractor to manage the installation on their building.

The meeting adjourned at 9:09 a.m.

**Next Meeting:** Tuesday, June 10, 2026, at 8:30 a.m.