Special Events Committee Meeting Minutes
151 Martin Street, Conference Rooms 203
September 11, 2026 at 8:30am

Meeting called to order at 8:35 a.m.

In Attendance: K. Cummings, D. Fehan, B. Hussey, D. Lilley

Staff: J. Brook, J. Leavy

Guests: none

Absent: R. Astrein, Z. Kay, S. Lipari

Motion by Fehan, seconded by Liley, to appoint Hussey as temporary chair of the Special Events Committee. All ayes. Motion approved.

Approval of Minutes: Motion by Fehan, seconded by Lilley to approve the minutes dated August 14, 2026. All ayes. Motion approved.

Art Walk
Brook shared that 23 businesses will be participating. Jeffrey Floral Architecture sold a large quantity of their topiaries and no longer has enough to be able to place them at participating locations. Staff will purchase large mums and distribute them to merchants to designate their participation in the event.

Winter Markt
Brook received a preliminary estimate of approximately $24,000 from M.A.D. Power for generators to power Winter Markt. She also did a site visit with a representative of the company. The quote from Sunbelt, the previous provider, was over $45,000.

Motion by Fehan, seconded by Liley, to recommend using M.A.D. Power as the Winter Markt electrical supplier to the BSD Board of Directors if the final quote is $30,000 or less. All ayes. Motion approved.

2027 Events Calendar
Brook reviewed the proposed 2027 special events calendar with the committee. Booth Park renovations have begun. So, the June Movie Night will probably need to be held at Shain Park. DPS expects Booth Park to be completed before the July Movie Night.

BirminghamBURGER
18 restaurants are registered to participate in the BirminghamBURGER. The website has been updated. Brook shared that she asked that the Marketing & Advertising Committee assist with securing celebrity judges.

Meeting adjourned at 9:35 a.m.

NEXT MEETING: Friday, October 9, 2026, at 8:30 a.m.

APPROVED