

**HILLSBOROUGH STREET  
COMMUNITY SERVICE CORPORATION**

**FINANCIAL STATEMENTS**

**For the Years Ended June 30, 2014 and 2013**

HILLSBOROUGH STREET COMMUNITY SERVICE CORPORATION

TABLE OF CONTENTS

June 30, 2014

	PAGE
INDEPENDENT AUDITORS' REPORT	2-3
FINANCIAL STATEMENTS:	
Statements of Financial Position	4
Statements of Activities	5
Statements of Cash Flows	6
Statements of Functional Expenses	7-8
Notes to Financial Statements	9-12



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**INDEPENDENT AUDITORS' REPORT**

The Board of Directors  
Hillsborough Street Community Service Corporation  
Raleigh, North Carolina

We have audited the accompanying financial statements of Hillsborough Street Community Service Corporation (a North Carolina non-profit organization) which comprise the statements of financial position as of June 30, 2014 and 2013, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit

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Certified Public Accountants

procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Hillsborough Street Community Service Corporation as of June 30, 2014 and 2013, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.



CERTIFIED PUBLIC ACCOUNTANTS  
Durham, North Carolina

October 21, 2014

**HILLSBOROUGH STREET COMMUNITY SERVICE CORPORATION**  
**STATEMENTS OF FINANCIAL POSITION**  
June 30, 2014 and 2013

<b>ASSETS</b>		2014	2013
<b>CURRENT ASSETS:</b>			
Cash	\$	398 368	\$ 367 149
Accounts receivable		11 602	136
Prepaid expenses		2 175	2 175
Total Current Assets		412 145	369 460
 <b>PROPERTY AND EQUIPMENT: (At Cost)</b>			
Office equipment		13 290	11 803
Less: Accumulated depreciation		( 5 938)	( 3 571)
Net Property and Equipment		7 352	8 232
Total Assets	\$	419 497	\$ 377 692

**LIABILITIES AND NET ASSETS**

<b>CURRENT LIABILITIES:</b>			
Accounts payable	\$	2 110	\$ 6 356
 <b>NET ASSETS:</b>			
Unrestricted		417 387	371 336
Total Liabilities and Net Assets	\$	419 497	\$ 377 692

See Notes to Financial Statements.

HILLSBOROUGH STREET COMMUNITY SERVICE CORPORATION  
 STATEMENTS OF ACTIVITIES  
 For the Years Ended June 30, 2014 and 2013

	2014	2013
	UNRESTRICTED	UNRESTRICTED
<b>SUPPORT AND REVENUES:</b>		
Government appropriations	\$ 131 000	\$ 100 000
Contributions	126 200	107 500
Program service revenue	203 638	232 275
Interest income	360	857
Total Support and Revenues	461 198	440 632
<b>EXPENSES:</b>		
Program services	329 735	364 141
Management and general	82 323	63 546
Fundraising	3 089	2 761
Total Expenses	415 147	430 448
<b>CHANGE IN NET ASSETS</b>	46 051	10 184
<b>NET ASSETS AT BEGINNING OF YEAR</b>	371 336	361 152
<b>NET ASSETS AT END OF YEAR</b>	\$ 417 387	\$ 371 336

See Notes to Financial Statements.

HILLSBOROUGH STREET COMMUNITY SERVICE CORPORATION  
 STATEMENTS OF CASH FLOWS  
 For the Years Ended June 30, 2014 and 2013

	2014	2013
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Cash received from program services	\$ 192 172	\$ 232 139
Cash received from grants and contributions	257 200	207 500
Cash received from interest income	360	857
Cash paid to employees and suppliers	( 417 026)	( 422 260)
Net Cash Provided by Operating Activities	32 706	18 236
 <b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>		
Cash used for purchase of property and equipment	( 1 487)	( 4 171)
NET INCREASE IN CASH AND CASH EQUIVALENTS	31 219	14 065
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	367 149	353 084
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ 398 368	\$ 367 149
 <b>RECONCILIATION OF CHANGE IN NET ASSETS TO NET CASH PROVIDED BY OPERATING ACTIVITIES:</b>		
Change in net assets	\$ 46 051	\$ 10 184
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	2 367	1 832
(Increase) decrease in Operating Assets:		
Accounts receivable	( 11 466)	( 136)
Increase (decrease) in Operating Liabilities:		
Accounts payable	( 4 246)	6 356
Net Cash Provided by Operating Activities	\$ 32 706	\$ 18 236

See Notes to Financial Statements.

HILLSBOROUGH STREET COMMUNITY SERVICE CORPORATION  
 STATEMENTS OF FUNCTIONAL EXPENSES  
 For the Years Ended June 30, 2014 and 2013

	2014			TOTAL
	PROGRAM	MANAGEMENT AND GENERAL	FUND- RAISING	
Salaries	\$ 97 939	\$ 17 700	\$ 2 360	\$ 117 999
Payroll taxes	7 714	1 394	186	9 294
Employee benefits	11 371	2 055	274	13 700
Marketing	44 948	-	-	44 948
Office supplies	-	3 302	-	3 302
Legal and accounting	-	19 244	-	19 244
Rent	11 172	2 019	269	13 460
Insurance	-	3 665	-	3 665
Depreciation and amortization	-	2 367	-	2 367
Program expenses	156 591	-	-	156 591
General and administrative expenses	-	30 577	-	30 577
	<u>\$ 329 735</u>	<u>\$ 82 323</u>	<u>\$ 3 089</u>	<u>\$ 415 147</u>

See Notes to Financial Statements.



HILLSBOROUGH STREET COMMUNITY SERVICE CORPORATION  
 STATEMENTS OF FUNCTIONAL EXPENSES (Continued)  
 For the Years Ended June 30, 2014 and 2013

	2013			TOTAL
	PROGRAM	MANAGEMENT AND GENERAL	FUND- RAISING	
Salaries	\$ 93 948	\$ 16 979	\$ 2 263	\$ 113 190
Payroll taxes	7 122	1 287	172	8 581
Employee benefits	7 411	1 339	179	8 929
Marketing	45 224	-	-	45 224
Office supplies	-	2 583	-	2 583
Legal and accounting	-	17 663	-	17 663
Rent	6 130	1 108	147	7 385
Insurance	-	6 017	-	6 017
Depreciation and amortization	-	1 832	-	1 832
Program expenses	204 306	-	-	204 306
General and administrative expenses	-	14 738	-	14 738
	<u>\$ 364 141</u>	<u>\$ 63 546</u>	<u>\$ 2 761</u>	<u>\$ 430 448</u>

See Notes to Financial Statements.

**HILLSBOROUGH STREET COMMUNITY SERVICE CORPORATION**  
**NOTES TO FINANCIAL STATEMENTS**  
For the Years Ended June 30, 2014 and 2013

**1. NATURE OF ACTIVITIES:**

The Hillsborough Street Community Service Corporation (the Corporation) is an independent, not for profit, business improvement district created by a partnership between the City of Raleigh, N.C. State University and the property owners and businesses on Hillsborough Street in the fall of 2009.

The Corporation's mission is to make the Hillsborough Street community a district destination in Raleigh by providing services and programs that improve the economic sustainability of the businesses, and increases the market value of the properties, within the territory. The Hillsborough Street Community Service Corporation provides:

- Cleaning
- Security
- Beautification
- Marketing
- Economic Development
- Tourism
- Advocacy
- Special Event Programs and Services

throughout the year to make the Hillsborough Street community a better place to live, work, play, shop, dine, learn and visit.

**2. SIGNIFICANT ACCOUNTING POLICIES:**

**BASIS OF ACCOUNTING**

The Corporation's policy is to prepare its financial statements on the accrual basis of accounting and, accordingly reflect all significant receivables, payables, and other liabilities.

**FINANCIAL STATEMENT PRESENTATION**

Financial statement presentation follows the recommendations of the Financial Accounting Standards Board. Accordingly, the Corporation is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

**CASH AND CASH EQUIVALENTS**

For purposes of the Statement of Cash Flows, the Corporation considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents.

HILLSBOROUGH STREET COMMUNITY SERVICE CORPORATION  
NOTES TO FINANCIAL STATEMENTS  
For the Years Ended June 30, 2014 and 2013

**2. SIGNIFICANT ACCOUNTING POLICIES: (Continued)**

**CONTRIBUTED SERVICES**

Contributed services requiring expertise are recorded as in-kind donations at their estimated fair values at the date of receipt.

Many other individuals volunteer their time and perform a variety of tasks that assist the Corporation. No amounts have been reflected on the financial statements for these services.

**ACCOUNTS RECEIVABLE**

Accounts receivable are stated at unpaid balances. The management of the Corporation believes that all receivables will be collected. Therefore, no allowance for uncollectible accounts is considered necessary. It is the Corporation's policy to charge off uncollectible accounts receivable when management determines the receivable will not be collected.

**PROMISES TO GIVE**

Unconditional promises to give are recognized as revenues or gains in the period received and as assets, decreases of liabilities, or expenses depending on the form of the benefits received. Promises to give are recorded at net realizable value if expected to be collected in one year and at fair value if expected to be collected in more than one year. Conditional promises to give are recognized only when the conditions on which they depend are substantially met and the promises become unconditional.

**PROPERTY AND EQUIPMENT**

All acquisitions of property and equipment in excess of \$1,000 and all expenditures for repairs, maintenance, renewals, and betterments that materially prolong the useful lives of assets are capitalized. Property and equipment are carried at cost or, if donated, at the approximate fair value at the date of donation. Depreciation is computed using primarily the straight-line method over estimated useful lives of 5-10 years.

**EXPENSE ALLOCATION**

The costs of providing various programs and other activities have been summarized on a functional basis in the Statements of Activities and in the Statements of Functional Expenses. Accordingly, certain costs have been allocated between the program and supporting services benefited.

HILLSBOROUGH STREET COMMUNITY SERVICE CORPORATION  
NOTES TO FINANCIAL STATEMENTS  
For the Years Ended June 30, 2014 and 2013

2. SIGNIFICANT ACCOUNTING POLICIES: (Continued)

RESTRICTED AND UNRESTRICTED REVENUE AND SUPPORT

Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets, depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions.

ESTIMATES

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could differ from those estimates.

INCOME TAX STATUS

The Corporation is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. However, income from certain activities not directly related to the Corporation's tax-exempt purpose is subject to taxation as unrelated business income. In addition, the Corporation qualifies for the charitable contributions deduction under Section 170(b)(1)(A) and has been classified as a corporation that is not a private foundation under Section 509(a)(2).

Management has considered the tax positions taken in its tax returns and believes that all of the positions taken by the Corporation in its federal exempt organization tax returns are more likely than not to be sustained upon examination.

Generally, the Corporation's tax returns remain open for three years for examination by taxing authorities. The Corporation does not believe there are any material uncertain tax positions and, accordingly, it did not recognize any liability for unrecognized tax benefits.

ADVERTISING

The Corporation expenses advertising production costs as they are incurred and advertising communication costs the first time the advertising takes place.

COMPENSATED ABSENCES

No amount of liability was provided for compensated absences since these amounts could not be reasonably estimated at the date of the balance sheet.

**HILLSBOROUGH STREET COMMUNITY SERVICE CORPORATION**  
**NOTES TO FINANCIAL STATEMENTS**  
For the Years Ended June 30, 2014 and 2013

**3. CONCENTRATIONS:**

The Corporation is largely dependent on three sources of support. Those three sources of support approximated \$392,000 and \$365,000 or 84% and 83% of the Corporation's support for the years ended June 30, 2014 and 2013, respectively. Loss of any one of these sources could have a detrimental impact on the finances of the Corporation.

**4. CONCENTRATION OF CREDIT RISK:**

The Corporation maintains several bank accounts at two high quality financial institutions which balances at times can exceed the aggregate insured amounts of \$250,000 provided by the Federal Deposit Insurance Corporation (FDIC). Amounts in excess of the insured limits approximated \$100,500 and \$117,000 at June 30, 2014 and 2013, respectively.

**5. SUBSEQUENT EVENT:**

The Corporation evaluated the effect subsequent events would have on the financial statements through the date of the report, October 21, 2014, which is the date the financial statements were available to be issued.