



**MINUTES OF THE
MEMPHIS CENTER CITY REVENUE FINANCE CORPORATION
114 North Main Street
Memphis, TN 38103**

Tuesday, January 9, 2018

Board Members Present: Ms. Christina Kurdilla, Ms. Bobbi Gillis, Ms. Brandy Johnson-Ward, Ms. Marija Sokolov-Nelson and Mr. Sean Norris

Board Members Not Present: Mr. Walter Person

DMC Staff Present: Ms. Jennifer Oswald, Mr. Jaske Goff, Mr. Abram Lueders, Mr. James McLaren, Mr. Brett Roler, Ms. Penelope Huston and Ms. Ellery Ammons

Guests: Mr. Wayne Risher, Mr. Patrick Lantrip, Mr. Dave Buckley, Mr. Joseph Echols, Mr. Kevin Adams and Mr. Jacob Steimer

Ms. Marija Sokolov-Nelson joined the meeting via conference call. Ms. Christina Kurdilla determined that a quorum was present and called the meeting to order at 9:06 A.M. Ms. Gillis made a motion to approve the minutes from the December 12, 2017 CCRFC Board of Directors meeting. Mr. Norris seconded the motion, which passed unanimously.

Agenda item 3: Finance Report

Ms. Oswald presented the current Financial Reports to the Board.

Agenda item 4: PILOT Approval Assignment Request – 400 Monroe Ave.

Mr. McLaren explained the request for lease assignment of the property located at 400 Monroe Ave. Mr. Norris made a motion to approve the request. Ms. Gillis seconded the motion, which passed unanimously.

Agenda item 5: PILOT Approval Assignment Request – 407 & 411 Monroe Ave.

Mr. McLaren explained the request for lease assignment of the property located at 407 & 411 Monroe Ave. Mr. Norris made a motion to approve the request. Ms. Gillis seconded the motion, which passed unanimously.

Agenda item 6: PILOT Lease Assignment Request – 175 Peabody Ave.

Mr. McLaren explained the request for lease assignment of the property commonly known as the Hampton Inn and located at 175 Peabody Ave. Mr. Norris made a motion to approve the request. Ms. Johnson-Ward seconded the motion, which passed unanimously.

Agenda item 7: PILOT Refinancing Request – 115 Union Ave.

Mr. McLaren explained the standard request for reassignment of the property located at 115 Union Ave. Mr. Norris made a motion to approve the request. Ms. Johnson-Ward seconded the motion, which passed unanimously.

Agenda item 8: President's Report

Ms. Oswalt reminded the board members of the upcoming DMC Board Retreat at ServiceMaster and also shared excitement for 2018 and the many projects to come.

Seeing no further businesses, Chairman Kurdilla adjourned the meeting at approximately 9:22 A.M.