



**MINUTES OF THE
MEMPHIS CENTER CITY DEVELOPMENT CORPORATION
114 North Main Street
Memphis, TN 38103**

Wednesday, April 15, 2020

Due to the declarations of a State of Emergency by the President of the United States, the Governor of Tennessee, and the Mayor of Memphis relating to the COVID-19 Pandemic, the CCDC has determined that it is necessary that the meeting be conducted by electronic or other means of communication in order to protect the health, safety and welfare of the public, DMC staff, and CCDC applicants. This meeting of the CCDC was held via Zoom virtual meeting. Board members participated by phone with all materials made available to them as well as the public in advance. Procedures were in place to identify all participants on the call including members of the public and allow for questions and public comment.

Board Members Present (via conference): Michael Chance, Sharon Leicham, Anton Mack, Ray Brown, Julie Lansky, Carl Person, Deni Reilly and Terry Woodard

Board Members Absent: Benjamin Orgel

DMC Staff Present: Jennifer Oswalt, Christine Taylor, Brett Roler, Penelope Springer, Penelope Huston, Erik Stevenson, Debra Streeter, Jaske Goff, Katie Flynn and Abram Lueders.

Guests (via conference): Charles Carpenter (Legal Counsel), Jake Jensen, Mike Todd, Emily Todd, Andre Gibson and James Stokes

Chairman Chance determined that a quorum was present, and the meeting was called to order at 9:06 A.M. Christine Taylor called roll for board members, staff and attending guest. After reviewing meeting protocols, Chairman Chance called for approval of agenda item II: Consideration of Resolution finding that meeting by electronic means of communication is necessary. Terry Woodard made a motion to approve the resolution, Carl Person seconded the motion, after roll call vote, the motion passed unanimously. Chairman Chance called for approval of the minutes from March 18, 2020 & March 31, 2020 CCDC meetings. Sharon Leicham motioned to approve the March 18, 2020 minutes as presented, Carl Person seconded the motion, after roll call vote, the motion passed unanimously. Anton Mack motioned to approve the March 31, 2020 minutes as presented, Sharon Leicham seconded the motion, after roll call vote, the motion passed unanimously.

Agenda Item IV: Financial Report

Penelope Springer presented the Financial report.

Agenda Item V: FY21 Budget Presentation

Penelope Springer presented the FY21 DMC Budget request for board approval. Ray Brown made a motion to approve the FY21 Budget, Terry Woodard seconded the motion, after roll call vote, the motion passed unanimously.

Agenda Item VI: EIG Request – 343 Madison Avenue

Katie Flynn presented the EIG request for 343 Madison Avenue. The applicant plans to create a new entrance to the building on the southern façade, off Floyd Alley, as well as provide ADA access. Exterior renovations to the southern façade will include a patio with functional storage underneath, industrial style LED goose neck lighting, signage to be reviewed at DRB, a double paned glass entry door and additional transom windows. The eastern façade renovations include an ADA entry porch and new door, transom windows, exterior lighting, new paneled glass rolling door, regrading and repaving of the eastern parking lot, dumpster enclosure, signage and a new artistic mural. Craft Axe Throwing has signed a lease, which began April 1, 2020. Carl Person made a motion to approve the EIG request for up to \$60,000, Ray Brown seconded the motion, after roll call vote, the motion passed unanimously.

Agenda Item VII & VIII: Other Business/Presidents Report

Chairman Chance thank the committee

Agenda Item IX: Adjournment

Seeing no further business, the meeting was adjourned.