



DOWNTOWN PARKING AUTHORITY
114 North Main Street
Memphis, Tennessee

Wednesday, October 16, 2019
4:00 PM

BOARD MEMBERS PRESENT: John Golwen, Alvin Crook, Wayne West, Shara Goldin and Suzanne Carlson (via conference)

BOARD MEMBERS NOT PRESENT: Shanea McKinney and Travis Green

DMC STAFF PRESENT: Jennifer Oswalt, Brett Roler, Christine Taylor, Penelope Springer, Penelope Huston, Jaske Goff and Erik Stevenson.

GUESTS PRESENT: Ken Welch and James Stokes

John Golwen determined that a quorum was present and called the meeting to order at 4:00 PM.

John Golwen called for agenda item II: Approval of Minutes

John Golwen made a motion to approve the September 11, 2019 minutes. The motion was seconded by Robert West and unanimously approved by the Board.

John Golwen called for agenda item III: Financial Update

Ms. Springer presented the finance update and garage activity to the board.

John Golwen called for agenda item IV: Operating Transition Document

Jennifer Oswalt presented the operation transition and answered several questions from board members. As our priorities shift, the board has become more involved as advocates for mobility improvements.

John Golwen called for agenda item V: Next Steps – Q4 2019

Jennifer Oswalt presented suggested the next steps for the DMA. Staff would like to pursue architectural engineering work for First Place parking garage. John Golwen motion to approve the motion, and approval was seconded by Robert west and unanimously approved by the Board. Alvin Crook abstained from the vote.

John Golwen motioned to approve going forward with improvements on the Shoppers garage, the motion was seconded by Robert west and unanimously approved by the Board.

The board also agreed to issue RFP for operational management for all DMA operated garages.

John Golwen called for agenda item VI: President's Report

President Oswalt updated the board on upcoming Downtown projects.

John Golwen called for agenda item VII: Other Business/Adjournment

Seeing no further business, John Golwen adjourned the meeting.