APPENDIX I: EIG APPLICATION

Date of Application:	
Building/Property Address:	
Applicant's Name:	
Name of the Business:	
Ownership Status:	☐ I own the property ☐ I am purchasing the property ☐ Other
Primary Project Contact:	Name:
	Phone: Email:
	Mailing Address:
Describe the existing condition of the property.	
Describe the proposed future use of the property.	
What exterior improvements do you plan to make to the property?	
Architect (if applicable)	Name: Phone: Company:
Total Project Budget:	
Total Grant Requested:	
Property Owner:	Name:
(If not the applicant)	Phone: Email:
	Mailing Address:

Disclaimer:	The CCDC, DMC, and its affiliates are not responsible for business consulting, planning, design, or construction of improvements to property that is owned by the applicant or any other entity. No warranties or guarantees are expressed or implied by the description of, application for, or participation in the Exterior Improvement Grant. The applicant is advised to consult with licensed architects, engineers, and/or building contractors before proceeding with final plans or construction.
Legal Disclosure:	
	Disclose in writing whether any applicant, guarantor, or any other person involved with the project is currently engaged in any civil or criminal proceeding or ever filed for bankruptcy. Also, disclose whether any individual involved with the project has ever been charged or convicted of any felony or currently is under indictment:
Board Relationship Disclosure:	Disclose in writing whether the applicant or any guarantor has any previous or ongoing relationship with any Board member or legal counsel of the Board.
Applicant's Certification:	This application is made in order to induce the CCDC to grant financial incentives to the applicant. The applicant hereby represents that all statements contained herein are true and correct. All information materially significant to the CCDC in its consideration of the application is included. The applicant acknowledges that it has reviewed the descriptions of the CCDC financial program for which it is applying and agrees to comply with those policies. The applicant shall also be required to show best faith efforts with regard to the employment of minority and/or women contractors and subcontractors in the project development. The applicant specifically

	nable costs, fees and expenses incurred by the he incentive is granted or project completed.
Signature:	Date:

Application Attachments

In addition to this completed and signed application, include the following attachments when you submit your grant request:

O Required Drawings and Exhibits

Work with CCDC staff to determine which of the following application materials are necessary for your specific project:

- o Architectural drawings, including dimensions and materials listed
- o Rendering or sketch of proposed improvements
- Current photo(s) of the subject property
- Color and material samples for paint, awning, signs, etc.
- o Sign plans, including dimensions/measurements and materials listed
- o Other information and drawings as deemed necessary by staff

O Estimated Costs & Bids

- o Complete Sources and Uses Statement (Attachment B)
- o If requested by DMC staff, provide copies of vendor bids / estimates

Project Timeline

List estimated dates to begin and finish construction

ATTACHMENT B

Sources and Uses Statement

Sources:	Amount	
List the amount of CCDC grant funding requested	\$22,976.03	
List the source and amount of the matching funds you are providing		
Total Sources	\$45,952.05	
Uses:	Cost	
1. Remove Lighted sign and discard	\$943.50	
2. Remove marble facade from building face, discard	\$7,770.00	
	\$	
3. Demo storefront and replace with new, custom- made storefront	\$16,473.51	
4. Pour new steps and pad approximately four feet out onto side walk with two steps facing west	\$4,107.00	
5. Install custom built handrail on steps	\$3,398.82	
6. Install new awning on front of building	\$2,755.02	
7. Finish out the wall behind the marble facade after removed	\$4,462.20	
8. Sandblast Sidewalk	\$2,442.00	
9. Exterior, Lighted Sign	\$2,950.00	
10. Lettering for Awning		
Total Uses:	\$45,952.05	

New Round Neon Blade Sign

Remove Existing Panels and Expose Brick (Clean and Repair as Needed)

Security Camera Mounted Under New Awning

Vinyl Graphic Sign on Door

Upward Coiling Security Grill by Overhead Door, Model 670 (Interior)

New Aluminum Storefront with Clear Anodized Finish to Match Existing Storefront of Winfield Men's Store

New Railing Pattern to Match Existing

Elevated Interior Floor at Entrance

New Concrete Steps And Landing



North Elevation

New Color for Existing Railings to be Approved by MATA