



**DOWNTOWN PARKING AUTHORITY
114 North Main Street
Memphis, Tennessee**

**November 15, 2017
4:00 PM**

BOARD MEMBERS PRESENT: Mr. Odell Horton, John Golwen, Mr. Brandon Bryant, Mr. Alvin Crook and Ms. Shara Goldin

BOARD MEMBERS NOT PRESENT: Ms. Shanea McKinney

DMC STAFF PRESENT: Ms. Jennifer Oswald, Mr. Jaske Goff, Ms. Ellery Ammons, Mr. Brett Roler, Mr. Clint Burke, Ms. Tamekka Jones and Ms. Debra Streeter

GUESTS PRESENT: Mr. James Stokes

Chairman Horton determined that a quorum was present and called the meeting to order at 4:03 PM.

Chairman Horton called for agenda item II: Approval of Minutes

Mr. Golwen made a motion to approve the August 16, 2017 minutes. The motion was seconded by Mr. Bryant and unanimously approved by the Board.

Chairman Horton called for agenda item III: Finance Report

President Oswald updated the board on current DPA finances and answered board questions. Mr. Crook made a motion to approve the finances, and the motion was seconded by Mr. Golwen.

Chairman Horton called for agenda item IV: Parking Study

President Oswald updated the board on the Parking Study RFQ that was released on the first of November and has a submission deadline of December 15, 2017.

Chairman Horton called for agenda item V: Diversity Report

Mr. Jay Goff provided a report on MWBE goals and performance, and answered questions from the board about the report.

Chairman Horton called for agenda item VI: Officer Elections

President Jennifer Oswald recommended retaining the same officers, Mr. Odell Horton as Chairman and Mr. Brandon Bryant as Vice Chair, and adding the position of Treasurer for Shanea McKinney. Mr. Golwen made a motion to approve the officers, and the motion was seconded by Mr. Bryant.

Chairman Horton called for agenda item VII: Other Business/Adjournment

Seeing no further business, Chairman Horton adjourned the meeting at 4:37 PM.