



**DOWNTOWN PARKING AUTHORITY**  
**114 North Main Street**  
**Memphis, Tennessee**

**Wednesday, December 19, 2018**  
**2:00 PM**

**BOARD MEMBERS PRESENT:** Mr. John Golwen, Mr. Alvin Crook, Mr. Wayne West and Ms. Shanea McKinney and Mr. Brandon Bryant

**BOARD MEMBERS NOT PRESENT:** Ms. Shara Goldin

**DMC STAFF PRESENT:** Ms. Jennifer Oswald, Mr. Jaske Goff, Ms. Penelope Springer, Ms. Penelope Huston, Mr. James McLaren, Mr. Abe Leuders, Mr. Will Fremen, Mr. Clint Burke and Ms. Ellery Ammons

**GUESTS PRESENT:** Mr. James Stokes and Mr. Carter Hord

Chairman Horton determined that a quorum was present and called the meeting to order at 2:01 PM.

**Chairman McKinney called for agenda item II: Approval of Minutes**

Mr. West made a motion to approve the August 15, 2018 minutes. The motion was seconded by Mr. Bryant and unanimously approved by the Board.

**Chairman McKinney called for agenda item III: Financial Report**

Ms. Springer presented the financial reports to the board as well as the Audit Report. Mr. Bryant made a motion to accept the Audit Report. Mr. West seconded the motion, which was unanimously accepted by the board.

**Chairman McKinney called for agenda item IV: Transfer of 110 Garage**

Mr. McLaren described the request for the transfer of the garage known as 110 Peabody Place. Mr. Golwen made a motion to approve the transfer. Mr. West seconded the motion, which was unanimously approved by the board.

**Chairman McKinney called for agenda item V: Union Row**

Ms. Oswald outlined the Union Row development and their request for a 30-Year TIF to the CCRFC and their parking request of the DPA. Mr. Bryant made a motion to approve the request. Mr. West seconded the motion which was approved unanimously by the board.

**Chairman McKinney called for agenda item VI: Diversity Report**

Mr. Goff reviewed the FY 2019 2<sup>nd</sup> Quarter EBO Report and answered questions from the board.

**Chairman McKinney called for agenda item VII: President's Report**

President Oswald briefly discussed the ongoing Parking Study, and mentioned the ongoing progress with the One Beale and Bakery DPA garages. She also reminded the board members of the board retreat in January.

**Chairman McKinney called for agenda item VIII: Other Business/Adjournment**

Seeing no further business, Chairman McKinney adjourned the meeting at 2:58 PM.