


## APPENDIX I: EIG APPLICATION

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| <b>Date of Application:</b>  |  |
| <b>Building/Property Address:</b>                                      |  |
| <b>Applicant's Name:</b>   |  |
| <b>Name of the Business:</b>   |  |
| <b>Ownership Status:</b>   | <input type="checkbox"/> I own the property <input type="checkbox"/> I am purchasing the property<br><input type="checkbox"/> I will lease the property <input type="checkbox"/> Other _____ |
| <b>Primary Project Contact:</b>  | Name:  |
|  | Phone:                                  Email:   |
|  | Mailing Address:   |
|  |  |
| <b>Describe the existing condition of the property.</b>                |  |
| <b>Describe the proposed future use of the property.</b>               |  |
| <b>What exterior improvements do you plan to make to the property?</b> |  |
| <b>Architect (if applicable)</b>                                       | Name:                                  Phone:  |
|  | Company:   |
| <b>Total Project Budget:</b>   |  |
| <b>Total Grant Requested:</b>  |  |
| <b>Property Owner:<br/>(If not the applicant)</b>                      | Name:  |
|  | Phone:                                  Email:   |
|  | Mailing Address:   |
|  |  |

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|--|---|
| <p><b>Disclaimer:</b></p>                    | <p>The CCDC, DMC, and its affiliates are not responsible for business consulting, planning, design, or construction of improvements to property that is owned by the applicant or any other entity. No warranties or guarantees are expressed or implied by the description of, application for, or participation in the Exterior Improvement Grant. The applicant is advised to consult with licensed architects, engineers, and/or building contractors before proceeding with final plans or construction.</p>   |
| <p><b>Legal Disclosure:</b></p>              | <p><i>Disclose in writing whether any applicant, guarantor, or any other person involved with the project is currently engaged in any civil or criminal proceeding or ever filed for bankruptcy. Also, disclose whether any individual involved with the project has ever been charged or convicted of any felony or currently is under indictment:</i></p>   |
| <p><b>Board Relationship Disclosure:</b></p> | <p><i>Disclose in writing whether the applicant or any guarantor has any previous or ongoing relationship with any Board member or legal counsel of the Board.</i></p>  |
| <p><b>Applicant's Certification:</b></p>     | <p>This application is made in order to induce the CCDC to grant financial incentives to the applicant. The applicant hereby represents that all statements contained herein are true and correct. All information materially significant to the CCDC in its consideration of the application is included. The applicant acknowledges that it has reviewed the descriptions of the CCDC financial program for which it is applying and agrees to comply with those policies. The applicant shall also be required to show best faith efforts with regard to the employment of minority and/or women contractors and subcontractors in the project development. The applicant specifically</p> |

|  |  |
|--|--|
|  | agrees to pay all reasonable costs, fees and expenses incurred by the CCDC whether or not the incentive is granted or project completed.<br><br>_____<br>Signature: _____ Date: _____ |
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### Application Attachments

In addition to this completed and signed application, include the following attachments when you submit your grant request:

○ **Required Drawings and Exhibits**

Work with CCDC staff to determine which of the following application materials are necessary for your specific project:

- Architectural drawings, including dimensions and materials listed
- Rendering or sketch of proposed improvements
- Current photo(s) of the subject property
- Color and material samples for paint, awning, signs, etc.
- Sign plans, including dimensions/measurements and materials listed
- Other information and drawings as deemed necessary by staff

○ **Estimated Costs & Bids**

- Complete Sources and Uses Statement (Attachment B)
- If requested by DMC staff, provide copies of vendor bids / estimates

○ **Project Timeline**

List estimated dates to begin and finish construction



MEMPHIS  
MEDICAL  
DISTRICT

HIGH  
VOLTAGE



MEMPHIS  
MEDICAL  
DISTRICT

HIGH  
VOLTAGE



AAA  
MEMPHIS  
MEDICAL  
POLICE

100

PAINT ALL GUTTERS AND  
DOWN SPOUTS "IRONTON"

PAINT ALL EXTERIOR "DUCK WHITE"

PAINT ALL MTL. RAILINGS "BLACK"

PAINT ALL FASCIA BOARDS  
"IRONTON"

REPLACE MTL. AWNINGS TO  
MATCH EXISTING COPPER AWNING  
AT MADISON STREET ENTRANCE

PAINT GARAGE DOORS "IRONTON"

REMOVE A/C

MONROE ASSOCIATES, LLC  
656 MADISON FACADE  
RENOVATION  
SOUTHWEST FACING VIEW  
M. TODD

REPLACE WITH STANDING SEAM  
COPPER MTL. TO MATCH EXIST.  
COPPER AWNING

REPAIR EXIST. METAL COPING

REPLACE MANSARD WITH STANDING  
SEAM COPPER MTL.  
TO MATCH EXISTING COPPER AWNING.

INSTALL ARCH T+B BLADE SIGN

PAINT EXT. BRICK  
"DUCK WHITE" SW 7010

PAINT EXIST. LIMESTON DETAILS  
"DOWNING STONE" SW 2821

PAINT EXISTING WINDOW  
FRAMES / TRIM

REPLACE DAMAGED SIDEWALK

MONROE ASSOCIATES, LLC  
656 MADISON FACADE  
RENOVATION  
SOUTHWEST FACING VIEW  
M. TODD



Add Copper STD Sm (MATCH Below)  
REPAIR METAL Coping (As Req)  
CHANGE COLOR TO "ROCK WHITE"  
SHORTEN "SIGN STRIPE" w/ ACCENT COLOR  
CHNG TO COPPER METAL STD SM.  
CHG Body COLOR TO "ROCK WHITE"  
EXISTING IMPRV. TO 644 MAD.

EXIST Imp TO 644 MAD LNSCP.

EXIST IMPRV TO 644 MAD

EXIST STREET SCAPE IMPRV 644 MAD



REPAIR METAL Coping (As Req)  
CHNG COLOR TO "ROCK WHITE"  
INSTALL ARCH T+B BLADE SIGN  
PAINT LIME STONE RETAIL ("BANNING STN")  
CHNG COLOR TO "ROCK WHITE"  
REPAIR REPAIR W/ TRIM.  
REPLACE DAMAGED SIDEWALK

FUTURE ACTIVE TROLLEY

MONROE ASSOCIATES, LLC  
656 MADISON FACADE RENO  
SW FACING - EXISTING  
NOT-TO-SCALE • M. TODD

REPAIR/REP. MET PARAPET CAP

REPAINT EXST LIMESTONE "DOWNING STONE"

REPAINT EXST ARCH FEATURES "D. STONE"

REPAINT/REDUCE SIGN BLOCK

REPAINT BODY COLOR "DUCK WHIT"

REPAINT BODY COLOR "DUCK WHIT"

POTENTIAL ART/MURAL FEATURE

R+R DAMAGE SIDEWALK

EXST/FUTURE TRAMWAY LINE



UPPER PARAPET MET MATCH COPPER

INSTALL ARCH T+B BLADE SIGN

REPAINT METAL WIN. FRAMES

POTENTIAL ART/MURAL

R+R DAMAGE SIDEWALK

|                           |
|---------------------------|
| MONROE ASSOCIATES, LLC    |
| 656 MADISON FACADE RENOV  |
| SW FACING FACADE-EXISTING |
| NOT-TO-SCALE • M. TODD    |

PAINT METAL RAILINGS "BLACK"

PNT GUTTERS + DWS "IRONTON"

PAINT METAL RAILINGS "BLACK"

MATCH TO COPPER FINISH AWNING

PAINT GARAGE DOOR "IRONTON"



PAINT ALL FASCIA "IRONTON"

PAINT METAL RAILINGS "BLACK"

PAINT GUTTERS + DWS "IRONTON"

PAINT WINDOW TRIM "IRONTON"

GUTTER + DOWN SPITS TO BE "IRONTON"

MATCH TO COPPER FINISH AWNING

REMOVE A/C + REPAIR MASONRY

PAINT GARAGE DOOR "IRONTON"

|                          |
|--------------------------|
| MONROE ASSOCIATES, LLC   |
| 656 MADISON FACADE RENOV |
| NORTH FACING FACADE      |
| NOT TO SCALE • M. Todd   |

| Sources  | Amount       |
|--|--------------|
| Self-Funded  | \$ 90,000.00 |
| DMC – EIG  | \$40,000.00  |
| Other  | N/A          |
|  |              |
| Uses   | Costs        |
| Div 4-04500: Selected masonry restoration and overall cleaning. – Substantial minority contribution. Removal and wall finish replacement of non-functioning window unit ACs / Specialty Demo   | \$ 36,600.00 |
| Div 5-05580, 05300: Sheet Metal Fabrications. New standing seam metal – copper awnings at South, North, and West facades   | \$ 16,600.00 |
| Div 9-09800, 09000: Special coatings, Painting: Paint all exterior brick to be in keeping with the improvements in the area (ie, Stop345 and Karen Adams). The planned color is duck white with iron ore accent color on limestone. Treatment, preparation, priming, and application of special coating – copper- to metal awnings. Graphic address sign – MWBE contribution | \$ 44,800.00 |
| Div 3-03300, 03700: Cast in place concrete, concrete restoration and cleaning: Sidewalk replacement and or repair to Madison side. – MWBE sub-contractor   | \$ 9,000.00  |
| Install a sign ¼” steel plate sign board sized at 3’ x 16’ vertically oriented with arched top and bottom. (To be approved by DRB)   | \$15,000.00  |
| Cosmetic repairs to and painting of South facing garage doors – Included in Div 9 Scope of Work above. Prep work to metal with priming and treatment.  | \$ 0.00      |
| Div 5-05580, 05580: Additional Sheet Metal Fabrications. Replace gutter work where needed and paint all to match iron ore accent color   | \$ 8,000.00  |