



**MINUTES OF THE  
DESIGN REVIEW BOARD (DRB)**

Wednesday, July 6, 2016  
4:00 PM

**Board Members Present:** Chairman Ray Brown, Ms. Kelly Smith, Mr. Carl Person, Mr. Colin McDoniel, Ms. Joyce Selina Love, and Ms. Rebecca Conrad

**Board Members Absent:** Ms. Suhair Lauck, Ms. Nancy Jane Baker, and Mr. Rod DeBerry

**DMC Staff Present:** Mr. Terence Patterson, Ms. Debra Streeter, and Mr. Brett Roler

**Guests:** Ms. Michelle Corbet, Mr. Rob Norcross, Ms. Sophorn Koug, Mr. Ron Belz, Mr. John Duds, and Mr. James Stokes

**I-II. Call to Order & Approval of Minutes:**

Chairman Brown called the meeting to order at 4:06 PM. Ms. Conrad made a motion to approve the minutes from the June 1, 2016 DRB meeting as submitted. Mr. Person seconded the motion, which passed unanimously.

**III. Current Application – Peabody Place Retail Center Conversion to Office, 150 Peabody Pl.**

Mr. Roler presented the project overview and staff recommendation to approve the proposed exterior renovations in support of converting the Peabody Palace Retail Center to office use. Mr. Roler explained that the tenant, ServiceMaster, will submit plans for exterior signage at a future DRB meeting. Mr. Belz spoke on behalf of the application and represented the development team.

Following a brief discussion, Ms. Conrad made a motion to approve the proposal per the staff recommendation. Ms. Smith seconded the motion, which passed unanimously.

**IV. Officer Elections**

Mr. Person made a motion to re-elect the current slate of officers to another year of service as follows:

- Mr. Ray Brown, Chair
- Ms. Rebecca Conrad, Vice Chair
- Ms. Joyce Selina Love, Secretary

Mr. McDoniel seconded the motion, which passed unanimously. It was further clarified that per the DRB Bylaws, the DMC Board of Directors will be required to officially confirm the DRB Chairman.

Seeing no further business, the meeting was adjourned at approximately 4:35 PM.