

Solicitation Type and Name: Request for Competitive Sealed Proposal for Contract for Houston Street & Travis Park

Description: Centro San Antonio is soliciting bids for a contractor to furnish all equipment and labor necessary to install, maintain and remove LED holiday lighting on assorted trees located along Historic Houston Street, with an optional additional scope of Travis Park. The service shall include, but not limited to, the installation, maintenance, and removal of holiday lighting, and running power cable(s) to fixed or temporary electrical panels as well as supplying timers to turn on lights at dusk and off at dawn. This will be for a one-year contract with 2026-2027 installation beginning as early as October 2 and completed by November 13, 2026, with removal beginning January 11th and completed no later than February 5, 2027. Work hours Monday – Friday 7:00 am – 6:00 pm but flexible based on vendor availability.

Item 1 Scope: Estimated 86 trees with 360° draped multi-colored LED mini-bulb holiday lights along Houston Street between Alamo and Santa Rosa, except clusters of palms trees located at the Jefferson/Presa intersection which require multi-colored trunk wraps. Lighting is multi-colored LED mini-bulbs in molded sockets with 6" spacing between bulbs on green wire. Lighting strands must be UL listed with a minimum of 50,000-hour lamp life.

Item 2 Scope (Optional): Estimated 17 trees with warm white draped 360° lighting in Travis Park. 2 palms at the east end of the park to have warm white trunk wraps and 1 palm on the west side of the park with warm white trunk wrap. Attached exhibit shows the 17 trees. Lighting is warm white LED mini-bulbs in molded sockets with 6" spacing between bulbs on green wire. Lighting strands must be UL listed with a minimum of 50,000-hour lamp life. Bid should be priced per tree with palms price per palm listed separately.

LED Mini-Light Specifications: LED mini-bulb holiday lighting shall be installed by twisting together three strands of lights and draping the twisted strands across the top of tree canopies as directed. There shall be approximately 5 to 15 twisted strands per tree for a total of 15 to 45 strands utilized per tree. Variance in strand length and strand quantity per tree is due to the tree canopy size and height.

Hourly rate and trip charge costs for lighting repairs (should squirrels or weather become a factor), response time for repair completion, any anticipated needs for street closure and or parking requirements for equipment needed for installation, all vendors must be insured and bonded and provide proof of both upon selection.

Additional Requirement Details: Contractor will be responsible to repair any ruts, tire marks and/or damage to sidewalk, city light posts or turf at installation sites. Parks and Recreation will provide appropriate permissions for vehicles such as boom lifts for installation, maintenance, and removal. City of San Antonio Downtown Operations Department (DTOPS) staff will ensure all electrical circuits on Houston Street are operational. DTOPS will not be able to assign an Electrician to this project but will assist if any issues arise concerning electrical outlets and electrical panels. DTOPS will not assist in power connections to privately owned buildings, supply/install timers on Houston Street nor will DTOPS be responsible for Holiday lights that are installed in trees. Contractor is required to test all Holiday lights in scope prior to installation.

Applicable Product Categories: 28556 – Lighting Fixtures, Outdoor; 96246 Installation Services
Date Issued: September 11, 2026

Due Date & Time: September 25, 2026

Pursuant to Section 011 – Restriction on Communications, Respondents are prohibited from communicating with: 1) City officials, as defined by §2-62 of the City Code of the City of San Antonio, regarding the RFCSP or proposal from the time the RFCSP has

112 E Pecan St, Suite 110, San Antonio, TX 78205
info@centrosa.org | centrosa.org

been released until the contract is posted for consideration as an agenda item during a meeting designated as an A session; and
2) City employees from the time the RFCSP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications: Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until 10:00 a.m., Central Time, on September 9, 2026. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Daniel Sakin, Finance Director Centro San Antonio
dsakin@centrosa.org