



September 04, 2026

RE: Request for Bids for the Corpus Christi Downtown Management District's
2026 La Retama Park Turf Installation

To Whom it May Concern,

The enclosed Request for Bids invites your company to review the Corpus Christi Downtown Management District's (CCDMD) 2026 La Retama Park Turf Installation scope of services and submit your proposal by email for consideration.

Please direct any questions relative to the Request to Aalec O'Donnell, Placemaking & Main Street Manager at aalec@cctexasdmd.com.

I look forward to receiving and reviewing your proposal!

Sincerely,

Aalec O'Donnell
Placemaking & Main Street Manager
Corpus Christi Downtown Management District (CCDMD)
518 Peoples St
Corpus Christi, TX 78401
361-882-2363



CORPUS CHRISTI
DOWNTOWN MANAGEMENT DISTRICT (CCDMD)

REQUEST FOR PROPOSALS
2026 LA RETAMA PARK TURF INSTALLATION

Issued: September 04, 2026
Proposal Due: September 11, 2026



Section 1: Background

CORPUS CHRISTI DOWNTOWN MANAGEMENT DISTRICT

Who We Are:

The Corpus Christi Downtown Management District (DMD), established in 1992, is a professional Municipal Management District representing property owners and stakeholders within the area bounded by I-37 to Furman Ave (per district expansion in 2024), and Lower Broadway to the Corpus Christi Marina L and T-Heads. In 2023, the property owners voted to renew the district through 2033. In 2015, DMD led stakeholders through a branding process to name the Marina Arts District while retaining DMD to refer to the organization and the programs and services we provide.

Vision & Mission Statement:

The vision of the Corpus Christi DMD is to create the most vibrant downtown on the Gulf of Mexico by:

- Instituting A Clean, Safe, And Beautiful Environment;
- Creating A Welcoming, Well-Designed, And Accessible Waterfront;
- Developing A Robust, Sustainable, And Desirable Neighborhood;
- Promoting Remarkable, Prismatic Cultural Experiences; And
- Growing Our Team, Team Mentality, And Local Capacity To Accomplish The Vision.

This combined Vision & Mission Statement states where we are going and how we will get there.

Values:

Values define what an organization stands for. The following values communicate how we function as an organization.

1. Dependable – We want you to know you can count on us!
2. Optimistic – We have a realistic and positive outlook on the future of downtown!
3. Creative – We value outside the box thinking, new solutions, and new perspectives!
4. Passionate – We are resolved to accomplishing our vision!
5. Collaborative – We make an impact with partnerships!
6. Inclusive – We believe Downtown is a place for everyone!



Section 2: Scope of Service

2026 LA RETAMA PARK TURF INSTALLATION

Project Overview:

CCDMD is seeking proposals for the installation of artificial turf throughout various sections of La Retama Park. The selected contractor will be responsible for providing all necessary labor and materials to install the proposed turf in the designated areas. This project will support the introduction of dog-friendly spaces within the Downtown footprint while enhancing the park with a vibrant, low-maintenance landscape element. Ultimately, the addition of turf segments will help activate La Retama Park as a more inviting community space and enhance the overall Downtown user experience.

Project Scope of Work:

The selected vendor will be expected to fulfill the following deliverables (please reference *Attachment A* for park layout and other specific details):

- Provide Itemized Estimate For Procurement of Turf & Necessary Materials
 - Turf Pile Height Shall be 30-40mm, unless otherwise recommended
- Provide Itemized Estimate For Labor of All Requested Services
- Clean Out Existing Landscape Islands, To Include But Not Limited To:
 - Remove Grass
 - Prepare Soil For Turf Installation As Necessary
- Install an estimated 2,490 sq/ft of Artificial Turf as Presented In *Attachment A*:
 - Section 1: Estimated 1,090 sq/ft
 - Section 2: Estimated 220 sq/ft
 - Section 3: Estimated 395 sq/ft
 - Section 4: Estimated 480 sq/ft
 - Section 5: Estimated 305 sq/ft
- Clean Job Site & Dispose of all Excess Materials & Waste

Section 3: Project Timeline

2026 LA RETAMA PARK TURF INSTALLATION

- Site Visits (if Desired) Shall Be Coordinated By 5:00pm On Tuesday, September 08, 2026
- Completed Proposals Shall Be Submitted By 5:00pm On Friday, September 11, 2026
- Proposal Selection Will Be Completed By Monday, September 14, 2026
- Invoices Shall be Submitted By 5:00pm Wednesday, September 16, 2026
- Services Shall Be Completed By 5:00pm On Friday, October 01, 2026



Section 4: Selection Process

2026 LA RETAMA PARK TURF INSTALLATION

A committee of CCDMD staff shall review submissions and will use criteria including but not limited to the following to evaluate and select a winning proposal:

- Experience in Similar Installations/Services & Proven Success & Quality Performance
- Demonstrated Value & Budget Development

Section 5: Submission of Proposals

2026 LA RETAMA PARK TURF INSTALLATION

Proposal Content Requirements:

Proposals shall include the following:

- Title Page:
 - Company Name, Address, Phone Number, Email Address, & Primary Contact Information
- Scope of Services:
 - Plans for All Requested Services in ***Section 2: Scope of Service***
- Budget:
 - Itemized Estimate for Procurement of Turf & Necessary Materials
 - Itemized Estimate for Cost of Labor for All Requested Services

Submission Instructions:

Please Submit A Single Electronic PDF File Via Email To:

Aalec O'Donnell
Placemaking & Main Street Manager
Corpus Christi Downtown Management District
aalec@cctexasdmd.com

Deadlines & Notifications:

Proposal Submission Deadline: Friday, September 11, 2026, at 5:00pm

- The awarded vendor will be notified via email by Monday, September 14 EOD.

*Please direct any questions to Aalec O'Donnell, CCDMD Placemaking & Main Street Manager, at aalec@cctexasdmd.com.

ATTACHMENT A

LEGEND

- Existing Tree
- Crushed Granite Walkway
- Existing Sidewalk
- Proposed Turf Sections
- Existing Green Space
- Water Fountain
- Section Numbers
- sq ft Area of Section

SCHATZELL ST

LA RETAMA PARK

