

TO: THE BOARD OF DIRECTORS OF THE HOUSTON DOWNTOWN MANAGEMENT DISTRICT AND TO ALL OTHER INTERESTED PARTIES

Notice is hereby given to all interested persons that the Board of Directors of the Houston Downtown Management District will hold a meeting on Thursday, June 20, 2024 at 12:00 PM in the H-Town Conference Room of the District's Offices, located at 1221 McKinney Street, Suite 4250, Houston, TX, 77010; to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary.

Materials for this meeting will be published on the Downtown Houston+ website at <https://downtownhouston.org/houston-downtown-management-district/board-meetings> in the link of the June 20th date.

AGENDA

Welcome and Introductions

I. Public Comments *(L. Ashby)*

II. Approval of Minutes

- May 9, 2024 meeting of the board of directors *(L. Ashby)*

III. Finance Items & Matters

- Review and ratification of interim financial statements for months ending April 30, 2024, and May 31, 2024; and check registers for the month ending May 31, 2024 *(R. Torres)*
- Report from Audit Committee and acceptance of audited financial statements for the year ending December 31, 2023 *(R. Jones)*
- Report on budget amendments to be presented in August 2024 *(K. Larson)*

IV. Project Spotlight: Retail Strategy Development *(C. Hoepflich / M. Berne)*

V. Program Authorizations

Economic Development

- Authorize execution of agreements by the President/CEO and related expenditures for Retail Consulting Services *(C. Hoepflich)*

Planning & Design

- Authorize execution of agreements by the President/CEO and related expenditures for a Placemaking Action Plan *(C. Hoepflich)*

Capital Projects

- Approve the pilot retail grant program and authorize the execution of related agreements by the President/CEO *(C. Hoepflich)*
- Authorize agreement and related expenditures for kiosk design-engineering consultant *(B. DeBord)*
- Authorize agreement and expenditures for shade structure design-engineering consultant *(B. DeBord)*

Operations & Maintenance

- Authorize agreement and related expenditures for May 16 derecho storm response and recovery *(B. DeBord)*
- Authorize expenditure for enhanced street lighting costs *(B. DeBord)*

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V. Program Authorizations (cont.)

Engagement (A. Taylor)

- Presentation on 2024 holiday programming and décor strategy
- Authorize execution of agreements by the President/CEO and related expenditures for the 2024 holiday programming and décor

VI. Administrative Items & Matters (L. Ashby)

- Report on mid-year check-in on goals and objectives
- Administrative Contractor Evaluation Process and action thereof

VII. Strategic Alignment Updates (K. Larson)

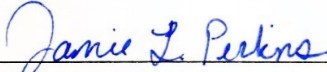
- Goal 1: Champion Downtown
- Goal 2: Enhance Downtown
- Goal 3: Connect Downtown
- Goal 4: Thrive Downtown
- Goal 5: Stakeholder Engagement

VIII. Other business (L. Ashby)

IX. Adjourn Meeting (L. Ashby)

X. Executive Session (if needed)

- Consultation with Legal Counsel
Texas Government Code §551.071
- Deliberations regarding Real Property
Texas Government Code §551.072
- Deliberations regarding Personnel Matters
Texas Government Code §551.074
- Deliberations regarding Economic Development Negotiations Texas Government Code §551.087



Jamie Lynn Perkins
Records Management Officer