

TO: THE BOARD OF DIRECTORS OF THE HOUSTON DOWNTOWN MANAGEMENT DISTRICT AND TO ALL OTHER INTERESTED PARTIES

Notice is hereby given to all interested persons that the Board of Directors of the Houston Downtown Management District will hold a meeting on Thursday, December 11, 2025 at 12:00 PM in the H-Town Conference Room of the District's Offices, located at 1221 McKinney Street, Suite 4250, Houston, TX, 77010; to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary.

Materials for this meeting will be published prior to the meeting on Houston Downtown Management District's website at <https://downtownhouston.org/houston-downtown-management-district/board-meetings> in the link for the December 11th date.

AGENDA

Welcome and Introductions

I. Public Comments *(L. Ashby)*

II. Approval of Minutes *(L. Ashby)*

- November 13, 2025 meeting of the board of directors

III. Finance and administrative matters

- Approval of interim financial statements and ratification of expenditures and check registers for the month ending November 30, 2025 *(R. Torres)*
- Amendment to Information Form *(A. Douglas)*

IV. 2026 Budget Discussion and Action Items *(K. Larson / J. Gunter)*

- Presentation of final draft and approval of 2026 budget*

*A draft budget can be viewed online: <https://downtownhouston.org/houston-downtown-management-district/board-meetings>, 12/13/25 tab

Taxpayer Impact Statement

Current budget FY end Dec 2025	Proposed budget FY end Dec 2026	No-New-Revenue Tax Rate Budget
Estimated Operations & Maintenance Bill on Avg. Homestead [^]	\$0	\$0

[^]The District does not levy a tax, and does not tax single-family homesteads

V. Consent Agenda *(L. Ashby)*

Directors: any authorization included in this consent agenda may be pulled for discussion and review. Otherwise, the Board will be asked to pass the consent agenda, as presented.

<u>Operations & Maintenance</u>	
260101.01	Authorize expenditure for customized trash bags
260101.02	Authorize agreement and expenditure for trash collection management
260101.03	Authorize agreements and expenditures for deep cleaning pressure washing on sidewalks
260101.04	Authorize agreement and expenditures for bus stop and rail platform pressure washing
260101.05	Authorize expenditure for Operations Center rent
260101.06	Authorize expenditure for transient and lawn meter water costs
260101.07	Authorize agreement and expenditures for irrigation repairs
260101.08	Authorize expenditures for tree maintenance
260101.09	Authorize expenditure for Allen Parkway maintenance and repairs
260101.10	Authorize expenditures for electrical costs for Op Center, warehouse and various streetscape amenities

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V. Consent Agenda *(cont.)*

Operations & Maintenance *(cont.)*

260101.11	Authorize agreement and expenditures for electrical maintenance and repairs
260101.12	Authorize expenditure for utility costs related to Trebly Park
260101.13	Authorize agreement and expenditure for bird abatement
260101.14	Authorize agreement and expenditures for safety office rent
260101.15	Authorize agreement and expenditures for safety officer for outreach team
260101.16	Authorize expenditure for off-duty HPD police program coordinators
260101.17	Authorize execution of agreement and reimbursement for park security
260101.18	Authorize expenditure for warehouse rent
260101.19	Authorize agreement and expenditures for banner program
260101.20	Authorize agreement and related expenditure for recycling program
260101.21	Authorize agreement and expenditures for wayfinding maintenance
260101.22	Authorize agreement and expenditure for paver repairs
260101.23	Authorize execution of agreement and related expenditure for fountain maintenance and repairs
260101.24	Authorize execution of agreement and reimbursement for fountain maintenance and repair
260101.25	Authorize agreements and expenditures for homeless outreach services
260101.26	Authorize expenditures for off-duty police officer program
260101.27	Authorize expenditures for the construction and implementation of the Main Street Promenade Project
260101.28	Authorize expenditures for the construction and implementation of the Downtown Overlay Project
260101.29	Authorize repair costs related to METRO paver areas
260101.30	Authorize the execution of agreements and expenditures pertaining to events and programming initiatives for Market Square Park
260101.31	Authorize the execution of agreements and expenditures pertaining to Main Street Promenade
260101.32	Authorize the execution of agreements and expenditures for collaborative activations and initiatives around Downtown: Lunar New Year, Art Car After Party, Dia de Los Muertos, Make Music Day, etc
260101.33	Authorize the execution of agreements and expenditures pertaining to events and programming initiatives for Event Sponsorships
260101.34	Authorize the execution of agreements and expenditures pertaining to events and programming initiatives for Trebly Park
260101.35	Authorize the execution of agreements and expenditures pertaining to events and programming initiatives for Holiday Promotions

Economic Development

260101.36	Authorization of expenditures for Economic Development Reference Material/Research and Collateral Development
260101.37	Authorization of expenditures for Economic Development Regional Collaboration
260101.38	Authorization of expenditures for Thrive Storefront Grants
260101.39	Authorization of expenditures for the Alfresco Grant program
260101.40	Authorization of expenditures for Storefront Vinyl Public Art: Houston Reframed

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V. Consent Agenda *(cont.)*

Planning & Design

260101.41	Authorize expenditures for Via Futbol Temporary Tactical Urbanism project for 2026 FIFA Men's World Cup
260101.42	Authorize expenditures with SWA Group for the design and engineering work for the Cool Connected Corridors project.

Engagement

260101.43	Authorize the execution of agreements and expenditures pertaining to the Downtown District Activations + Art Program
260101.44	Authorize the execution of agreements and expenditures for residential programming
260101.45	Authorize the execution of agreements and expenditures for videography to support marketing programs
260101.46	Authorize agreements and expenditures for paid Media & Advertising
260101.47	Authorize the execution of an agreement and related expenditures for public relations services
260101.48	Authorize the execution of agreements and expenditures pertaining to Marketing/Place Branding for Cool + Connected Corridors
260101.49	Authorize the execution of agreements and related expenditures to maintain the Downtown web portal
260101.50	Authorize expenditures for <i>The List</i> and <i>Downtown Monthly Update</i>
260101.51	Authorize expenditures for <i>The Downtown Field Guide</i>
260101.52	Authorize the execution of agreements and expenditures for marketing creative and strategy
260101.53	Subscription costs and additional freelance creative outsourcing for specialized skills such as illustration
260101.54	Authorize the execution of agreements and expenditures for photography to support marketing programs
260101.55	Authorize the execution of agreements and expenditures for Promotional Items
260101.56	Authorize the execution of agreements and expenditures for Marketing / Park Promotions
260101.57	Authorize the execution of agreements and expenditures for District Collateral printing
260101.58	Authorize the execution of agreements and expenditures pertaining to Engagement Department Marketing & Communications Expenses

Administration

260101.59	Authorize expenditures with Ft. Bend County for direct park and ride transit services from Sugar Land to Downtown
260101.60	Authorize expenditure for administration contractor
260101.61	Authorize expenditure for compilation services
260101.62	Authorize expenditure for liability and property risk coverage
260101.63	Authorize expenditure for audited financial statements for FY25
260101.64	Authorize expenditure for legal counsel

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VI. Program Authorizations

Operations & Maintenance (B. DeBord)

- Authorize agreement and expenditure for Clean Team and Downtown Public Safety Guide Programs
- Authorize agreements and expenditures for private security patrols & security cameras
- Authorize agreements and expenditures for landscape services
- Authorize agreement and related expenditure for floral plantings and maintenance

Economic Development (C. Hoeprich)

- Authorization of expenditures for Office Tenant Recruitment and Retention Strategy

VII. Project Spotlights

- Capital Projects Overview (B. DeBord)
- Cool, Connected Corridors (C. Hoeprich)
- 2025 Holiday Décor & Events Program (A. Marquez)

VIII. Strategic Alignment Updates (K. Larson)

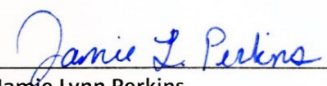
- Goal 1: Champion Downtown
- Goal 2: Enhance Downtown
- Goal 3: Connect Downtown
- Goal 4: Thrive Downtown
- Goal 5: Stakeholder Engagement

IX. Other business (L. Ashby)

X. Adjourn Board meeting (L. Ashby)

Executive Session (if needed)

- Consultation with Legal Counsel
Texas Government Code §551.071
- Deliberations regarding Real Property
Texas Government Code §551.072
- Deliberations regarding Personnel Matters
Texas Government Code §551.074
- Deliberations regarding Economic Development Negotiations
Texas Government Code §551.087


Jamie Lynn Perkins
Records Management Officer